



General Secretary – EURAMET e.V.

EURAMET, the European Association of National Metrology Institutes (www.euramet.org), is looking for a General Secretary to develop and implement policies and strategies. A job description is attached for information.

Following an overall metrology strategy and agenda for Europe you will formulate the broad framework for the successful implementation of the European Partnership on Metrology, expected to be funded as part of Horizon Europe. As you attract extra resources and interact at the highest levels you will widen EURAMET's influence and have a significant personal impact on European metrology.

Experienced at a senior management level, you will have a combination of broad metrology experience and senior management skills. Senior managers of NMIs or DIs would be among the target groups of possible candidates. Excellent communication skills and fluency in English are required along with knowledge of working with the European Commission and other European and International organisations. The ability to work in a multinational organisation that serves the varying cultural needs of its members, connecting people and their different interests is important. Adept at converting ideas to concrete outcomes you will bring into play your excellent communication skills and financial experience.

Having overall management responsibility for the EURAMET secretariat you will review governance and propose changes where appropriate. Supervising and executing decisions taken by the Board of Directors and the General Assembly you will ensure that EURAMET operates within its budgetary framework and that decisions fully comply with EURAMET governance.

The General Secretary can be located at one of our member institutes, but it is expected that they will be regularly present at the Secretariat in Braunschweig. The work also includes a significant amount of traveling.

Only candidates who have the existing right to work in the EU will be considered.

For more information, please contact:

EURAMET Legal Advisor, Jan Rethmeier: jan.rethmeier@euramet.org

EURAMET Chairperson, Hans Arne Frøystein:

chairperson@euramet.org

Please submit your application to:

EURAMET Legal Advisor, Jan Rethmeier: jan.rethmeier@euramet.org

Closing date for applications: **6th November 2020**. Interviews are expected to be held in the week beginning 23rd November.