Minutes (public version)

5th Partnership Committee meeting

Tuesday 21 November 13:30-18:00 CET
Wednesday 22 November 09:00-13:00 CET

INRIM Torino, hybrid

Agenda

P05.01 Opening
- Welcome and adoption of the agenda
- Summary since the last meeting

P05.02 Partnership –Review Conference 2023
- Report on impressions from the review conference)
- Statistics of referees
- Discussion on ranked lists, approval of list including budget figures

P05.03 Partnership implementation (1)
- Steering group update
- Feedback on open consultation regulation event
- Mid Term evaluation status quo
- Biennial Reporting
- Partnership KPIs
- Potential Future Programme

P05.04 Partnership implementation (2)
- Call budget plan and bidding
- Call scopes 2024 including Work Programme 2024
- Guardians and Facilitators 2024
- Timetable 2024
- Call scopes 2025, Budget and Features 2025
- Co-funding activities overview
- Sanctions – programme level and project level
- Sub-committee membership

P05.05 Programme discussions
- Information on ongoing activities
- Midterm review plans for Call 2021
- PM's report to BoD
- Risk register

P05.06 Any other business

AOB

Next meetings

Decisions agreed at the 5th Partnership Committee Meeting

No.	Topic	Decision
P05-D01	P05.01.01 Adoption of the agenda	Paper P05.01.01_d1 (1) agenda for the meeting adopted.
P05-D02	P05.01.01 Minutes	Minutes of 4th Partnership meeting (Paper P05.01.01_d2 (2)) approved previously by email.
P05-D03	P05.02.01 Review Conference	The Partnership Call 2023 Review Conference and its evaluation process, including the declaration from the Independent Observer (Paper P05.02.01_d1a), were accepted.
P05-D04	P05.02.03 Ranked lists call 2023	Paper P05.02.03_d1 (7) detailing the ranked lists of proposals from Call 2023 (FUN, IND, NRM, RPT, CBC) was endorsed. Scenario C for funding lines for call 2023 approved (76 weighted votes, 81.7 % in favour of Scenario C, 17 weighted votes, 18.3 % in favour of Scenario B). Scenario C funds 8 FUN, 14 IND, 5 NRM, 3 RPT, 1 CBC.
P05-D05	P05.04.01 Bidding table	The 1.5 M€ for the TP CIC CSA call in 2024 to be dealt with outside the bidding allocation of the Partnership countries, to avoid penalising the small number of countries that will participate in this call for the benefit of all the Partnership countries.
P05-D06	P05.04.02 Work programme 2024	Coordination by external beneficiaries to be permitted for DIT and RPT in call 2024.
P05-D07	P05.04.02 Work programme 2024	Draft Work programme 2024 (Paper P05.04.02_d1 (17)) endorsed by the committee, subject to inclusion of the possibility of external coordination for DIT and RPT, any minor alignment between the call scopes and the work programme, and subsequent approval of the work programme by the Commission.
P05-D08	P05.04.02 Call scopes 2024	Call scopes for 2024 for DIT, GRD, NRM, RPT and CSA CIC (Papers P05.04.02_d2 (18), P05.04.02_d3 (19), P05.04.02_d4 (20), P05.04.02_d5 (21), P05.04.02_d6 (22)) approved unanimously, subject to any minor alignment between the call scopes and the work programme and subsequent approval of the work programme by the Commission.
P05-D09	P05.04.02 Call 2024 call budget and features	Paper P05.04.02_d7 (23) on call 2024 Budget and Features Table approved unanimously, subject to inclusion of updated list of guardians and facilitators, external coordination permitted for DIT and RPT, and revised column heading for TP CIC.
P05-D10	P05.04.03 Guardians and Facilitators Call 2024	The following people had been approached and had agreed to act as TP Facilitators for Call 2024: Green Deal: Beatrice Lalère, LNE Digital: Karolina Weberova, CMI Normative: Eveline Domini, LNE Research Potential: Tanasko Tasic, EURAMET
P05-D11	P05.04.03 Guardians and Facilitators	Jan Johansson agreed to act as the TP NRM guardian replacing Dolores del Campo and was appointed. Maguelonne Chambon agreed to act as the TP CIC guardian and was appointed. Peter Pavlasek agreed to act as interim TP GRD guardian replacing Jörn Stenger and was appointed as interim guardian.
P05-D12	P05.04.04 Timetable 2024	November 2024 Partnership committee meeting to be held at CMI, Prague.

No.	Topic	Decision
P05-D13	P05.04.06 Co-funding	Committee members agreed for the present to work with a deadline of 30 June for the submission of co funding CFS (Certificate on the financial statement).
P05-D14	P05.05.04 Risk register	Risks 3, 4 and 7 from the EURAMET risk register related to the Programmes (Paper P05.05.04_d1 (39)) endorsed by the committee.
P05-D15	P05.05.05 AoB	Committee members agreed to encourage project consortium to hold 3 face-to-face and 2 hybrid virtual project meetings rather than all face-to-face meetings. It should however be up to the consortium to determine what was most suitable for their project.

Actions agreed at the 5th Partnership Committee Meeting

No.	Topic	Action	Responsible	Due
P05-A01	P05.01.02 Summary since the last meeting	Edoardo to expediate the issuing of the updated FFPA where possible.	Edoardo	Dec 2023
P05-A02	P05.03.02 Open consultation on regulation	Working group on regulation to produce orientation papers stemming from the open consultation on regulation event on 23 November as input to the 2025 REG call.	Stephane, WG Regulation	Spring 2024
P05-A03	P05.03.02 Midterm evaluation	Edoardo to notify EURAMET when the report on the midterm evaluation of the Partnership and the final evaluation of EMPIR can be considered final and to make the report available to EURAMET.	Edoardo	Jan 2024
P05-A04	P05.03.02 Midterm evaluation	Once the Commission have agreed the guidance and template for the phasing out strategy for A185s, Edoardo to ensure that the documents are sent to EURAMET.	Edoardo	2024
P05-A05	P05.03.03 Biennial reporting	Mikko to complete the biennial reporting for 2024 and to submit it to the Commission / ERA-LEARN. Final version due January 2024.	Mikko	Jan 2024
P05-A06	P05.03.04 Partnership KPIs	Mikko to arrange for Edoardo, and where appropriate the Steering Group, to be invited to seminars / events organised by the EMNs.	Mikko	5 Dec 2023
P05-A07	P05.03.04 Partnership KPIs	MSU to provide some training / guidance to consortia on the Partnership KPIs e.g. at negotiation, coordinator training etc.…	MSU	Feb 2024, ongoing
P05-A08	P05.03.04 Partnership KPIs	Peter Pavlasek, Annette and Maguelonne to explore the options for collecting information at an individual organisation level that could contribute to the Partnership KPIs e.g. outputs / outcomes / impacts after the end of projects or which are organisation rather than project based.	Mari, Peter Pavlasek, Annette, Maguelonne	Spring 2024
P05-A09	P05.04 Partnership KPIs	Mikko, with input from the MSU and EMN officer, to produce reports on (i) on trends in European turnover from new and significantly improved products and services (this will be based on EMPIR as the Partnership projects are in an early phase) and (ii) a report on the number of EMNs and their joint capabilities	Mikko, MSU, Thomas Damitz	Jun 2024
P05-A10	P05.04 Partnership implementation	Edoardo, Mikko and Maguelonne to explore the possibility of the Commission providing additional funds if additional countries join the Partnership.	Edoardo, Mikko, Maguelonne	Spring 2024

P05-A11	P05.04.01 Bidding and call plan	Partnership committee to discuss potential themes for the 2 undefined call themes in 2026 and 2027 at the next meeting.	Maguelonne, committee members	Jun 2024
P05-A12	P05.04.01 Bidding table	Partnership Committee members to email updates to the bidding table to Erkki and Maguelonne by early May 2024 prior to the next Partnership Committee at the start of June 2024. The breakdown between TPs should be provided as % rather than euros.	Committee members, Erkki, Maguelonne	Early May 2024
P05-A13	P05.04.02 Work programme 2024	Mikko to update the draft work programme 2024 (Paper P05.04.02_d1 (17)) to permit coordination by external beneficiaries for DIT and RPT and for any minor changes to align the call scopes. Mikko then to send the work programme to the Commission for approval.	Mikko	Dec 2023
P05-A14	P05.04.02 Call budget and features 2024	Fiona to update Call budget and features 2024 to include the changes agreed at the P05 meeting, i.e. coordination by external beneficiaries permitted for DIT and RPT, updated details of guardians and facilitators and a change of column heading for TP CIC	Fiona	Dec 2023
P05-A15	P05.04.03 Guardians and Facilitator	Mikko to ask Anne Trumpfheller whether she would act as the TP CIC facilitator for call 2024.	Mikko	5 Dec 2023
P05-A16	P05.04.03 Guardians and Facilitator	Maguelonne to ask Eveline Domini to contact Jan Johansson and discuss the role of TP NRM guardian.	Maguelonne	Dec 2023
P05-A17	P05.04.03 Guardians and Facilitator	Committee members to consider volunteering to act as TP Green Deal facilitator, and to contact Maguelonne if interested.	Committee members	Spring 2024
P05-A18	P05.04.03 Guardians and Facilitator	Partnership Committee to email suggestions for facilitators for call 2025 to the Partnership chair.	Committee members	end Apr 2024
P05-A19	P05.04.04 Timetable 2024	Fiona to update 2024 timetable (Paper P05.04.04_d1) to include dates of 2024 project midterm reviews and location of the November committee meeting and provide the updated version to committee members.	Fiona	end Nov 2023
P05-A20	P05.04.04 Timetable 2024	Partnership Committee members to take part in the PRT sifting during the period March 2024.	Committee members	Mar 2024
P05-A21	P05.04.04 Partnering meetings 2024	Once the list of potential SRTs for Call 2024 is circulated to the Partnership Committee in April 2024, Partnership Committee members are responsible for proposing which SRTs they would like to host partnering meetings for, and to provide the MSU by mid May 2024 with information on the date of the meeting, the name of host and the format (hybrid/online).	Committee members	mid May 2024
P05-A22	P05.04.05 Call scopes 2025	Paul Hetherington and Mikko to update the draft 2025 RPT call scope (Paper P05.04.05_d4) to include reference to KT and training, as per the 2024 RPT call scope	Paul Hetherington, Mikko	mid Dec 2023
P05-A23	P05.04.05 Call scopes 2025	Mikko to send draft call scopes 2025 (Papers P05.04.05_d1, P05.04.05_d2, P05.04.05_d3, P05.04.05_d4) to the EMN chairs and TC chairs by the end of December 2023 for comment.	Mikko	end Dec 2023
P05-A24	P05.04.05 Call scopes 2025	Partnership committee members to send comments on the call scopes 2025 (Papers P05.04.05_d1, P05.04.05_d2, P05.04.05_d3, P05.04.05_d4) to the relevant TP guardian(s) and Mikko by the end of January 2024.	Committee members	end Jan 2024

P05-A25	P05.04.05 Call 2025	Committee to discuss which call 2025 TPs should be opened to coordination by external beneficiaries at the June 2024 meeting. The topic should also be raised at either the spring or autumn 2024 meetings of the Steering Group.	Committee members, Maguelonne	Jun 2024
P05-A26	P05.04.05 2025 Review conference	Committee members who wish to suggest hotel(s) that can meet the requirements for the review conference 2025, to email the details to part.msu@euramet.org by 30 April 2024.	Committee members, MSU	30 Apr 2024
P05-A27	P05.04.06 Co-funding	Committee members to check the report on co-funding data (Paper P05.04.06_d1 (31)) and act on the information and status included in the report.	Committee members	Dec 2023
P05-A28	P05.04.06 Co-funding	Maguelonne, Peter Pavlasek, MSU, and Mikko to produce a paper on policy and actions required regarding co-funding and to submit this paper to the next committee meeting.	Maguelonne, Peter Pavlasek, MSU, Mikko	Mar 2024
P05-A29	P05.04.06 Co-funding – annual report	MSU to send committee members link to approved annual report once it was available.	MSU	Spring 2024
P05-A30	P05.04.07 Sanctions	Committee members to review the draft sanctions papers (Papers P05.04.07_d1 (32) and P05.04.08_d1 (33)) and to provide feedback to Maguelonne, Peter Pavlasek and Mikko.	Committee members	Feb 2024
P05-A31	P05.04.08 Sub-committee Membership	Member Service Manager / Secretariat to arrange a call for candidates and subsequent election process for the Partnership sub-committee members (SC-R and SC-CB).	Member Service Manager / Secretariat	end Nov 2023
P05-A32	P05.04.08 Sub-committee membership	Partnership committee members to respond to the call for candidates and volunteer to join the sub-committee(s), in particular SC R	Committee members	Jan 2024
P05-A33	P05.05.01_d1 EMPIR / Partnership project reporting	All committee members to review each monthly report on project reporting status circulated by the programme manager. For each project with late delivery of reporting or corrections committee members to liaise with their staff / relevant DI to understand the issue / reason and to expediate any late documents / information from their organisation(s).	Committee members	Ongoing
P05-A34	P05.05.02_d1 Midterm reviews Call 2021	MSU to send Edoardo details of the 2024 midterm reviews and to subsequently also send the links to the virtual meetings.	MSU	Dec 2023

List of Participants

A) Partnership Committee - Representatives

N°	Country	Name	Organisation & position
1	Austria	Petra Milota	BEV, Partnership Committee Representative
2	Bosnia and Herzegovina	Alen Bosnjakovic	IMBiH, Partnership Committee Representative
3	Croatia	Lovorka Grgec Bermanec	DZM, Partnership Committee Representative
4	Czech Republic	Peter Kiska	CMI, Partnership Committee Alternate
5	Denmark	Michael Kjaer	DFM, Partnership Committee Representative
6	Estonia	Mari Aru	Metrosert, Partnership Committee Representative
7	Finland	Erkki Ikonen	VTT, Partnership Committee Representative
8	France	Maguelonne Chambon	Partnership chair LNE, Partnership Committee Representative
9	France	Stéphane Plumeri	LNE, Partnership Committee Alternate (representative for France at the meeting)
10	Germany	Annette Röttger	PTB, Partnership Committee Representative
11	Hungary	Zsofia Nagyné Szilagyi	BFKH, Partnership Committee Representative
12	Ireland	Paul Hetherington	NML, Partnership Committee Representative
13	Italy	Filippo Levi	INRIM, Partnership Committee Representative
14	Lithuania	Arunas Gudelis	FTMC, Partnership Committee Representative
15	Netherlands	Marijn van Veghel	VSL, Partnership Committee Representative
16	Norway	Geir Samuelsen	JV, Partnership Committee Representative
17	Poland	Adam Brzozowski	GUM, Partnership Committee Representative
18	Portugal	Isabel Araújo Godinho	IPQ, Partnership Committee Representative
19	Slovakia	Peter Pavlasek	Partnership Deputy Chair SMU, Partnership Committee Representative,
20	Slovenia	Urška Turnšek	MIRS, Partnership Committee Representative
21	Spain	Dolores del Campo	CEM, Partnership Committee Representative
22	Sweden	Jan Johansson	RISE, Partnership Committee Representative
23	Turkey	Mustafa Cetintas	TÜBITAK UME, Partnership Committee Representative

B) EURAMET officials, observers and invited guests

N°	Country & Organisation	Name	Function in the Meeting
24	EURAMET	Mikko Merimaa	General Secretary and Programme Manager
25	EURAMET MSU	Fiona Redgrave	Keeper of the minutes, Deputy Programme Manager
26	EURAMET	Jan Rethmeier	Legal advisor
27	DG Research and Innovation, CE	Edoardo Mascalchi	Representative of DG Research and Innovation, CE

28	EURAMET	Julien Vuillemin-Toledo	Member Services Manager
29	EURAMET	Jörn Stenger	EURAMET Chairperson
30	Bulgaria	Boryana Koleva	BIM, Observer, EMPIR Deputy Committee Representative
31	Serbia	Nikola Petrovic	DMDM, Observer, EMPIR Deputy Committee Representative
32	Switzerland	Peter Blattner	METAS, Observer, EMPIR Committee Representative
33	United Kingdom	Louise Wright	NPL, Observer, EMPIR Committee Representative
34	EURAMET MSU	Juliette Smillie	EURAMET MSU Group Leader

Apologies for absence

N°	Country & Organisation	Name	Function in the Meeting
35	Belgium	Miruna Dobre	SMD, Partnership Committee Representative
36	Greece	Alexandros Lefkopoulos	EIM, Observer, EMPIR Committee Representative
37	Romania	George-Florian Popa	INM, Observer, EMPIR Committee Representative