Minutes (public version)

4th Partnership Committee meeting

Thursday 1 June 17:30 – 19:00 EEST Partnership Committee only

Friday 2 June 08:30 – 13:00 EEST Partnership Committee only

Estonian Academy of Sciences, Tallinn, hybrid

Agenda

P04.01 Opening
- Welcome
- Summary of the General Assembly
- Adoption of the agenda

P04.02 Partnership status
- Partnership state of play + FP10
- Steering group

P04.03 Call 2023
- SRT voting for Call 2023 and approval of SRT list
- Cap decision (Budget and Features 2023)
- External coordination and liability of projects
- National strategic priorities, partnering meetings
- Timetable 2023

P04.04 Partnership implementation finance
- Budget considerations of Partnership
- Implementation finance – Partnership
- Budget plan for calls & bidding table

P04.05 Call 2024
- Call scopes 2024:
- Communications and Impact → link to EURAMET Comms Strategy
- Digital Transformation→ lessons learned from last call and progress
- Green Deal→ link to other Partnerships and EMNs

Normative and STAIR-EMPIR
Research Potential- Outreach and encouragement to EURAMET countries outside the Partnership
Work programme 2024
Timetable 2024

P04.06 Later Calls:

Call scope ideas 2025
Regulation event in Autumn 2023 for potential regulation call in 2025
Guardians and facilitators

P04.07 Partnership Implementation processes:

MTR Strategy
Sanctions process
Co-funding
Tender Review Conference 2024

P04.08 Joint programme discussions

Information on ongoing activities
MSU audit, change of KPIs
PM report to BoD
Subcommittee Membership
AOB

Summary of decisions 4th Partnership Committee Meeting

No.	Topic	Decisions
P04-D01	P04.01.02 Adoption of the agenda	Paper P01.01.02_d1 (1) agenda for the meeting adopted.
P04-D02	P04.01.02 Minutes	Minutes of 2nd and 3rd Partnership meeting (Papers P04.01.02_d3 (3) and P04.01.02_d2 (2)) which had been circulated previously and uploaded to the website previously were approved.
P04-D03	P04.03.01 Call 2023 SRTs	List of white/black/grey assignment of Call 2023 PRTs (Paper P04.03.01_d3 (8)) approved, thus confirming the SRTs that would not be taken forward, the SRTs guaranteed to go forward and the SRTs which would be voted on.
P04-D04	P04.03.01 Call 2023 SRTs	List of FUN SRTs, NRM SRTs and RPT SRTs to go forward agreed (Paper P04.03.01_d3 (8)). As a result of a vote on the 7 grey zone IND SRTs (i21 to i27) (Paper P04.03.01_d2 (7)) 4 IND SRTs would go forward from the grey list (i21, i23, i24, i22) whilst 3 IND SRTs (i25, i26, i27) would not proceed.
P04-D05	P04.03.01 Call 2023 SRTs	Call 2023 SRT titles and objectives were approved (Paper P04.03.01_d1 (6)).
P04-D06	P04.03.02 Call budget and features	Maximum EU funding per project detailed in the 2023 Call Budget and Features to be increased, as per the values included in Paper P04.03.02_d1 (TP FUN from 2.3 M€ to 2.5M€), but the overall TP budgets should be revised to 17 M€ for FUN and 26 M€ for IND so they have a similar overbooking factor.
P04-D07	P04.03.04 National strategic priorities	The Partnership Committee agreed to open the possibility for all EURAMET members to add up to two SRTs to the list of national strategic priorities.
P04-D08	P04.04.02 Partnership implementation finance	Partnership implementation finance for 2024 (Paper P04.04.02_d1 (17)) approved unanimously.
P04-D09	P04.05.02 2024 Call scope Impact and Communications	Draft 2024 Call scope for CSA Impact and Communications (Paper P04.05.02_d1 (20)), accepted with the change of budget to 1.5 M€ and duration to 3 years.
P04-D10	P04.05.03 2024 DIT Call scope	Draft 2024 Call scope DIT (Paper P04.05.03_d1 (21)) accepted.
P04-D11	P04.05.04 2024 GRD Call scope	Draft 2024 Call scope GRD (Paper P04.05.04_d1 (22)) accepted.
P04-D12	P04.05.05 2024 NRM Call scope	Paper P04.05.05_d1 (23) proposing that the 2024 Call scope NRM follows the same structure and process as accepted.
P04-D13	P04.05.06 2024 RPT Call scope	Draft 2024 Call scope RPT (Paper P04.05.06_d1) accepted). Proposed initiatives for outreach to encourage those European countries outside of the Partnership to participate in future RPT Calls agreed.
P04-D14	P04.05.07 2024 Call budget and features	The following changes were agreed to the Budget and Features Table for 2024 presented in Paper P04.05.07_d2 (26): TP budgets: 1.5 M€ for CSA Impact. 30 M€ for GRD, 11.5 M€ for DIT, 5 M€ for NRM and 3 M€ for RPT. Project caps: 3.5 M€ for GRD, the other TPs remain unchanged.

P04-D15	P04.05.08 2024 timetable	Draft timetable for 2024 (Paper P04.05.08_d1) approved. The summer committee meeting will be held in Teddington during the GA week of 3-7 June. The exact date will be subject to the schedule for the GA week. The 2024 stage 2 call will be open from 26 June to 30 September 2024.
P04-D16	P04.06.03 Guardians and Facilitators Call 2023	The following people had been approached and had agreed to act as TP Facilitators for Call 2023: IND: Stephane Plumeri, LNE FUN: Luca Callegaro, INRIM CB CSA: Tanasko Tasic, EURAMET Normative: Eveline Domini, LNE Research Potential: Tanasko Tasic, EURAMET
P04-D17	P04.06.03 Guardians and Facilitators, other calls	Peter Pavlasek agreed to act as the TP HLT guardian replacing Marc Pieksma and was appointed. Marijn van Vegel agreed to act as the TP DIT guardian replacing Rado Lapuh and was appointed.
P04-D18	P04.07.01 MTR Strategy	The MTR strategy for the Partnership presented in paper P04.07.01_d1 (31) was approved.
P04-D19	P04.08.02 MSU audit, change of KPIs	Revised Partnership KPIs for the MSU audit approved by the Partnership Committee (original KPI 10 now removed).

Actions agreed at the 4th Partnership Committee Meeting

No.	Topic	Actions	Responsible	Due
P04-A01	P04.03.03 External coordination	The committee to review the potential coordination of projects by external beneficiaries again at the end of September, Dagmar to ask for further comments and suggestions at that time. Current ideas are only to open DIT and maybe RPT	Committee members, Dagmar	Sep 2023
P04-A02	P04.03.04 Call 2023 Partnering meetings	Committee members to contact the MSU (part.msu@euramet.org) if they are able to host partnering meetings for those Call 2023 SRTs that do not yet have hosts assigned.	Committee members	Asap, Jun 2023
P04-A03	P04.03.04 National strategic priorities call 2023	Dagmar/MSU to contact Committee members and all EURAMET members offering them the opportunity to email up to two national strategic priorities interests for Call 2023. Committee members and all EURAMET members to email their priorities to part.msu@euramet.org by 9 June.	Committee members and EURAMET members, Dagmar/MSU	9 Jun 2023
P04-A04	P04.03.04 Guardians and Facilitators briefing Call 2023	Dagmar to arrange and hold briefing session with the Call 2023 TP Facilitators.	Dagmar	Jun/Jul 2023
P04-A05	P04.04.03 Bidding table	Committee members to review the bidding table. Any country wishing to change their bidding figures for call 2023, to send the updated information to Maguelonne by 15 June 2023.	Committee members	15 Jun 2023
P04-A06	P04.04.03 Bidding	MSU to update the call 2023 Template 5 / facilitator sheet to separately capture the UK external bidding so that the % external participation can be calculated with and without the UK costs.	MSU	21 Jun 2023
P04-A07	P04.05.07 2024 Call budget and features	Maguelonne and Dagmar to review the indicative percentage of external participation again at the next meeting to check if the amount is enough to manage the coordination by external beneficiaries.	Maguelonne, Dagmar	Nov 2023

P04-A08	P04.05.07 Work Programme 2024	Dagmar to draft the Work Programme 2024 based on the call scopes for 2024 (Papers P04.05.02_d1 (20) to P04.05.06_d1 (24) and the budget and features 2024 Paper (P04.05.07_d2 (26)), together with the changes to the TP budgets, project caps and project durations agreed during the meeting.	Dagmar	Jul 2023
P04-A09	P04.06.01 Call scope 2025	Respective guardians for TPs in call 2025 to provide a Call scope to the Committee for discussion at the November committee meeting. The draft call scopes to be discussed beforehand with the SC-R in early October, Dagmar to provide guardians with the latest draft of the call scopes in June.	Call 2025 Guardians	Oct 2023
P04-A10	P04.06.02 Regulation Event	Committee members to undertake preparatory actions to raise awareness on a national level for those who should attend the open consultation on regulation in October, like Nowomed, national conformity assessment bodies, EMNs and the appropriate person(s) on the national level for the implementation of regulations. Mikko to provide the link to the meeting to all EMNs and the Committee at the beginning of June. Contact persons within WELMEC to be defined asap. The potential further follow-up actions need to be defined, and might be used for further development activities within the community, such as the PRTs for 2025, more infrastructure needed, more capacity building. Steering Group to be informed and invited to this meeting with the potential possibility for the Co-Chair Natalia Kolibova to be a speaker at the meeting.	Committee members, Mikko	Beginning Oct 2023
P04-A11	P04.06.03 Guardians and Facilitators, other calls	Committee members to volunteer for the role of TP guardian for Normative by the end of September. If no offers are received, the Chair will appoint someone at the latest by the next Committee meeting in November.	Committee members, Maguelonne	Sep 2023
P04-A12	P04.07.02 Sanction Process	Programme level sanctions will be provided by the Partnership Chair and its Deputy to the SC-R for the October meeting for initial discussions. Approval will be done by the Partnership Committee in November. Dagmar, MSU, legal advisor and Maguelonne will provide the draft project level sanctions to the SC- R for initial discussion and for the Committee for approval for its next meeting. Edoardo Mascalchi will provide insights as to how this is done within HEU.	Partnership Chairs, PM, MSU, Jan	Beginning Oct 2023
P04-A13	P04.07.03 Co-funding	Dagmar to provide the Committee with an updated overview on all CFS and co-funding costs received. Additionally, an updated PowerPoint on co-funding requirements to be included in the next meeting.	Dagmar	Nov 2023
P04-A14	P04.07.04 2024 Review conference	Committee members who wish to suggest hotel(s) that can meet the requirements for the review conferences 2024, to email the details to part.msu@euramet.org by 15 June 2023 (see Paper P04.07.04 for requirements).	Committee members	15 Jun 2023
P04-A15	P04.08.04 Subcommittee Membership	Member Service Manager to arrange a call for candidates and subsequent election process for the Partnership sub-committee members (SC-R and SC-CB).	Member Service Manager	Jul 2023

List of Participants

A) Partnership Committee - Representatives

N°	Country	Name	Organisation & position
1	Austria	Petra Milota	BEV, Partnership Committee Member
2	Belgium	Miruna Dobre	SMD, Partnership Committee Member
3	Bosnia and Herzegovina	Alen Bošnjaković	IMBiH, Deputy Partnership Committee Member
4	Croatia	Lovorka Grgec Bermanec	DZM, Partnership Committee Member
5	Czech Republic	Peter Kiska	CMI, Deputy Partnership Committee Member
6	Denmark	Michael Kjaer	DFM, Partnership Committee Member
7	Estonia	Mari Aru	Metrosert, Partnership Committee Member
8	Finland	Erkki Ikonen	VTT, Partnership Committee Member
9	France	Maguelonne Chambon	Partnership chair LNE, Partnership Committee Member
10	France	Stéphane Plumeri	LNE, Deputy Partnership Committee Member (representative for France at the meeting)
11	Germany	Annette Rőttger	PTB, Deputy Partnership Committee Member (representative for Germany at the meeting)
12	Germany	Jörn Stenger	EURAMET Chairperson, PTB, Partnership Committee Member
13	Hungary	Zsofia Nagyné Szilagyi	BFKH, Partnership Committee Member
14	Ireland	Paul Hetherington	NML, Partnership Committee Member
15	Italy	Filippo Levi	INRIM, Partnership Committee Member
16	Lithuania	Arunas Gudelis	FTMC, Partnership Committee Member
17	Netherlands	Marijn van Veghel	VSL, Partnership Committee Member
18	Norway	Geir Samuelson	JV, Partnership Committee Member
19	Poland	Adam Brzozowski	GUM, Partnership Committee Member
20	Portugal	Isabel Araújo Godinho	IPQ, Partnership Committee Member
21	Slovakia	Peter Pavlasek	Partnership Deputy Chair SMU, Partnership Committee Member,
22	Slovenia	Rado Lapuh	MIRS, Partnership Committee Member
23	Spain	Dolores del Campo	CEM, Partnership Committee Member
24	Sweden	Jan Johansson	RISE, Partnership Committee Member
25	Turkey	Mustafa Cetintas	TÜBITAK UME, Partnership Committee Member

B) EURAMET officials, observers and invited guests

N°	Country & Organisation	Name	Function in the Meeting
26	EURAMET	Dagmar Auerbach	Programme Manager
27	EURAMET MSU	Fiona Redgrave	Keeper of the minutes, Deputy Programme Manager

28	EURAMET	Mikko Merimaa	General Secretary
29	EURAMET	Jan Rethmeier	Legal advisor
30	EURAMET	Julien Vuillemin-Toledo	Member Services Manager
31	DG Research and Innovation, CE	Edoardo Mascalchi	Representative of DG Research and Innovation, CE
32	DG Research and Innovation, CE	Mans Lindberg	Representative of DG Research and Innovation, CE
33	Romania	George-Florian Popa	INM, EMPIR Committee Member
34	Serbia	Nikola Petrovic	DMDM, Deputy EMPIR Committee Member
35	Switzerland	Peter Blattner	METAS, EMPIR Committee Member
36	United Kingdom	Louise Wright	NPL, EMPIR Committee Member

Apologies for absence

N°	Country & Organisation	Name	Function in the Meeting
37	Bulgaria	Antoaneta Yovcheva	BIM, EMPIR Committee Member
38	Greece	Alexandros Lefkopoulos	EIM, EMPIR Committee Member