Minutes (public version)

1st Partnership Committee meeting

Wednesday 1 June 16:00 – 17:00 CEST (joint with Research Council and EMPIR Committee)

Wednesday 1 June 17:45 – 19:00 CEST Partnership Committee only

Thursday 2 June 09:00 – 13:00 CEST Partnership Committee only

BEV, hybrid

Agenda

P01.00 Joint session with the Research Council and EMPIR Committee

P01.01 Opening

- Welcome and summary of the GA
- Adoption of the agenda
- Tour de table

P01.02 Partnership: formalisation of the Committee

- Partnership introduction (governance, commitment, voting weight, voting on Chair & Vice Chair, approval of PM & Co Chair SG)
- Steering group

P01.03 Partnership implementation

- Progress of partnership (FFPA, MGA, CA, pillar assessment, KPIs)
- Rules of Procedure, Conflict of Interests, Code of Conduct
- Summary of BoD approvals regarding Call 2021/22
- Budget considerations of Partnership
- Bidding table & budget plan
- Implementation finance – Partnership
- SRT voting for Call 2022 (cap decision, SRT selection)
- National strategic priorities, partnering meetings
- Call scopes 2023, Call scope ideas 2024
- Workplan 2023
- Guardians and facilitators
- Gender equality plan

P01.04 Joint programme discussions
- Information on ongoing activities
- MSU audit, change of KPIs
- PM report to BoD
- Subcommittee (voting, ToR)

P01.05 Any other business
- AOB
- Next meetings

Summary of decisions 1st Partnership Committee Meeting

No.	Topic	Decisions
P01-D01	P01.01.02 Adoption of the agenda	Paper P01.01.02_d1 (1) agenda for the meeting adopted.
P01-D02	P01.01.02 Minutes	Minutes of 4th BoD WG Partnership meeting (Paper P01.01.02_d2 (2)) which had been uploaded to the website previously were agreed.
P01-D03	P01.02.01 Election of Partnership Chair	Maguelonne Chambon elected unanimously as the 1st Partnership Committee chair (23 votes in favour, no votes against, no abstentions). Maguelonne confirmed that she would accept the position. Term of office from 1 June 2022 to 31 May 2025.
P01-D04	P01.02.01 Approval of the Programme Manager	Proposal by the BoD for Dagmar Auerbach (currently the Programme Manager for EMPIR) to also be appointed as the Programme Manager for the Partnership approved unanimously by the committee.
P01-D05	P01.02.01 Approval of the Co-Chair for the Partnership Steering Group	The proposal by the Commission and EURAMET for Natália Kolibová to be the Co-chair of the Partnership Steering Group was approved by the Committee.
P01-D06	P01.03.01a Progress on the Partnership – Associated Partners	The committee agreed that EURAMET would recommend that EURAMET NMIs and DIs participating in Partnership projects, and which will be associated partners, should be associated to all internal beneficiaries.
P01-D07	P01.03.01b Partnership Committee Rules of Procedures	Paper P01.03.01_d7 (42) on the Rules of Procedures for the Partnership Committee were endorsed unanimously.
P01-D08	P01.03.01b Partnership Committee Rules of Procedures	The committee agreed that, as per the EMPIR Committee, the requirement that only one representative from each member country could attend the meeting (either in person or virtually) should remain for the Partnership Committee. The only exception would be where a second person was an invited guest with a specific role in the meeting.
P01-D9	P01.03.01b Code of Conduct and Conflict of Interest	The Code of Conduct and Conflict of Interest documents provided by the Commission, in line with other Partnerships, were endorsed unanimously by the committee (no abstentions, no votes against).
P01-D10	P01.03.03 Call budget and features	Maximum EU funding per project detailed in Call Budget and Features could be increased, as per the values included in Paper P01.03.03_d1 (12). The average values should remain as per the values in the version of Call Budget and Features published as v1.0 for Call 2022 stage 1.
P01-D11	P01.03.04 Bidding table & budget plan	The committee agreed that the nominal overbooking factor for Call 2022 should be increased from 1.8 to 2.0, to take into account the uncertainties related to various countries' participation type and their eligibility to be funded and the risk of no bids.
P01-D12	P01.03.05 Partnership implementation finance	Partnership implementation finance (Paper P01.03.05_d1 (15)) approved unanimously. Note, all capacity building activities covered by the cash contribution are funded via EMPIR and are included in the EMPIR implementation budget approved by the EMPIR Committee on 1 June 2022.

P01-D13	P01.03.06 Call 2022 SRTs	List of white/black/grey assignment of Call 2022 PRTs (Paper P01.03.06_d3 (18)) approved, thus confirming the SRTs that would not be taken forward, the SRTs guaranteed to go forward and the SRTs which would be voted on.
P01-D14	P01.03.06 Call 2022 SRTs	List of HLT SRTs, IEM SRTs and RPT SRTs to go forward agreed (Paper P01.03.06_d3 (18)). As a result of a vote (d5 15.6 %, d6 30.6 %, d7 16.1 %, d8 37.8 %) 2 DIT SRTs d6 and d8 would go forward from the grey list, d5 and d7 would not proceed. The committee agreed that all 5 NRM SRTs in the grey zone would go forward rather than selecting 4 out of the 5. NRM SRTs n10, n11, n12, n13 and n14 would therefore go forward from the grey list.
P01-D15	P01.03.06 Call 2022 SRTs	Call 2022 SRT titles and objectives were approved (Paper P01.03.06_d1 (16)).
P01-D16	P01.03.09 Workplan 2023	Plans for a coordinating and support action on capacity building, funded via the Partnership EU funds, to be included in the 2023 workplan with a budget of ~1 M€ for 2023.
P01-D17	P01.03.10 Guardians and Facilitators Call 2022	The following people were approached and have agreed to act as TP Facilitators for Call 2022: Digital Transformation: Dana Vlad, SMD Health: Karolina Weberova, CMI Integrated European Metrology: Thekla Kiffmeyer, PTB Normative: Eveline Domini, LNE Research Potential: Tanasko Tasic, EURAMET

Actions agreed at the 1st Partnership Committee Meeting

No.	Topic	Actions	Responsible	Due
P01-A01	P01.02.01 Formalisation of Partnership Committee - Future election	Member Service Manager to start the election process for the Partnership Deputy Chair within 1 week of the meeting in summer 2022.	Member Service Manager	Jul
P01-A02	P01.03.01b Code of Conduct and Conflict of Interest	EURAMET Secretariat to send Code of Conduct and Declaration of no Conflict of Interest to all committee members, deputies and relevant Secretariat / MSU members. Recipients to sign and return the documents as soon as possible and before the next meeting.	Secretariat, all committee members	Nov 2022
P01-A03	P01.03.04 Bidding table	Committee members to review the bidding table. Anyone wanting to change their bidding figures, taking into account the permitted increase in planned bidding of up to 10% of the initial 2022 figures, or the distribution of their bidding for call 2022, to send the updated information to Maguelonne by 23 June 2022.	Committee members	By 23 Jun
P01-A04	P01.03.05 Partnership implementation finance	Dagmar to provide the Committee with a full overview of the review conference costs for EMPIR / Partnership from recent years	Dagmar / MSU	Nov 2022
P01-A05	P01.03.07 Call 2022 Partnering meetings	Committee members to contact the MSU (part.msu@euramet.org) if they are able to host partnering meetings for those SRTs that do not yet have hosts assigned.	Committee members	Jun
P01-A06	P01.03.07 National strategic priorities call 2022	Committee members to email up to two national strategic priorities interests to part.msu@euramet.org by 9 June.	Committee members	9 Jun

P01-A07	P01.03.09 Workplan 2023	Dagmar to include plans for a coordination and support action on capacity building to be included in the 2023 workplan. Dagmar to draft an initial call scope for the CSA CB and work with Paul Hetherington (Chair BoD WGCB) and Miruna Dobre (Vice Chair GA) to seek input from the Partnership Committee.	Dagmar, Paul, Miruna	Jul
P01-A08	P01.03.09 Workplan 2023	Maguelonne to email the committee proposing 3-4 scenarios for redistributing budget (~1 M€) from other TPs in order to fund a coordination and support action on capacity building in Call 2023.	Maguelonne	Jun
P01-A09	P01.03.10 Guardians and Facilitators Call 2022	Dagmar to arrange and hold briefing session with the Call 2022 TP Facilitators.	Dagmar	Jun/Jul 2022
P01-A09	P01.03.11 Gender equality plans	Committee members to complete the actions detailed in Paper P04.06.05_d1 (32) from the previous meeting related to gender equality plans to ensure that the NMI/DIs in their country continue to be eligible to participate in Horizon Europe and Partnership calls from 2022 onwards.	Committee members	Summer 2022
P01-A11	P01.04.04 Future Elections	Member Service Manager to arrange a call for candidates and subsequent election process for the Partnership sub-committee members (SC-R and SC-CB), once the members and deputies on the Partnership committee have been clarified i.e. once it is clear who is eligible to stand and/or vote.	Member Service Manager	Jul 2022

List of Participants

A) Partnership Committee - Representatives

N°	Country	Name	Organisation & position
1	Austria	Petra Milota	BEV, Partnership Committee Member
2	Belgium	Miruna Dobre	SMD, Partnership Committee Member
3	Bosnia and Herzegovina	Zijad Džemic	IMBiH, Partnership Committee Member
4	Croatia	Lovorka Grgec Bermanec	DZM, Partnership Committee Member
5	Czech Republic	Jiri Tesar	CMI, Partnership Committee Member
6	Denmark	Michael Kjaer	DFM, Partnership Committee Member
7	Estonia	Mari Aru	Metrosert, Partnership Committee Member
8	Finland	Erkki Ikonen	VTT, Partnership Committee Member
9	France	Maguelonne Chambon	EMPIR chair, Partnership chair (following election) LNE, Partnership Committee Member
10	France	Stéphane Plumeri	LNE, Deputy Partnership Committee Member (representative for France at the meeting)
11	Germany	Jörn Stenger	PTB, Partnership Committee Member
12	Hungary	Zsofia Nagyné Szilagyi	BFKH, Partnership Committee Member
13	Ireland	Paul Hetherington	NML, Partnership Committee Member
14	Italy	Filippo Levi	INRIM, Partnership Committee Member
15	Lithuania	Arunas Gudelis	FTMC, Partnership Committee Member
16	Netherlands	Marc Pieksma	VSL, Partnership Committee Member, EMPIR Deputy Chair
17	Norway	Geir Samuelson	JV, Partnership Committee Member
18	Poland	Joanna Przybylska	GUM, Partnership Committee Member
19	Portugal	Isabel Araújo Godinho	IPQ, Partnership Committee Member
20	Slovakia	Peter Pavlasek	SMU, Partnership Committee Member
21	Slovenia	Rado Lapuh	MIRS, Partnership Committee Member
22	Spain	Dolores del Campo	CEM, Partnership Committee Member
23	Sweden	Jan Johansson	RISE, Partnership Committee Member
24	Turkey	Mustafa Cetintas	TÜBITAK UME, Partnership Committee Member

B) EURAMET officials, observers and invited guests

N°	Country & Organisation	Name	Function in the Meeting
25	EURAMET	Dagmar Auerbach	Programme Manager
26	EURAMET MSU	Fiona Redgrave	Keeper of the minutes, Deputy Programme Manager
27	EURAMET	Mikko Merimaa	General Secretary

28	EURAMET	Jan Rethmeier	Legal advisor
29	EURAMET	Julien Vuillemin-Toledo	Member Services Manager
30	DG Research and Innovation, CE	Georgios Valsamos	Representative of DG Research and Innovation, CE
31	EURAMET	Hans Arne Frøystein	Chair of the WG on EMNs
32	Bulgaria	Boryana Koleva	BIM, EMPIR Committee Member
33	Greece	Myrto Holiastou	EIM, EMPIR Committee Member
34	Romania	George-Florian Popa	INM, EMPIR Committee Member
35	Switzerland	Hugo Lehmann	METAS, EMPIR Committee Member
36	United Kingdom	Richard Brown	NPL, EMPIR Committee Member

Apologies for absence

N°	Country & Organisation	Name	Function in the Meeting
37	Serbia	Cedomir Belic	DMDM, EMPIR Committee Member