5th Partnership Committee
AGENDA – Draft V1.2

21st and 22nd November 2023
hybrid meeting, INRIM, Torino, Italy

Time	Tuesday 21st Nov	13:30 – 18:00 CET
	Wednesday 22nd Nov	09:00 – 13:00 CET
Teams	link will be provided to registered participants and only one member per country	
Participants	Partnership Representatives or Alternates In order to ensure smooth transition to the hybrid meetings, *it is requested that the participant is alone in the room during the online meeting sessions.*	
Observers	EMPIR representatives or deputies if the country is not a participating State in the Partnership	
Invited Guests	Edoardo Mascalchi Mikko Merimaa Fiona Redgrave Jan Rethmeier Julien Vuillemin-Toledo	European Commission General Secretary Programme Manager Deputy, Keeper of the minutes Legal advisor Member Service Manager

Apologies:

Day 1		Papers	By
P05.01	***13:30*** **Opening**		
	Welcome		Filippo
P05.01.01	Adoption of the agenda	1,2	Maguelonne
P05.01.02	Summary what happened since the last meeting	3	Maguelonne
P05.02	***13:40*** **Partnership: Review Conference 2023**		
P05.02.01	Report on impressions from review conference (10 min)	4,5	Maguelonne
P05.02.02	Statistics of referees	6	Mikko
P05.02.03	Committee Members familiarise themselves with ranked lists (15 min) (distributed during meeting)	7,8	Fiona
P05.02.04	Discussion on ranked lists, approval of list incl. budget figures		Maguelonne
P05.03	***15:30*** **Partnership implementation**	9	Jörn
P05.03.01	Steering group update	10	Mikko
	Feedback on open consultation regulation event	11	Mikko
P05.03.02	Mid Term Evaluation Status quo		
	16:00 Coffee break		
P05.03	***16:15*** **Partnership implementation**		
P05.03.03	Biannual Reporting	12	Mikko
P05.03.04	Partnership KPIs	13	Mikko
P05.03.05	Future Programme	14	Jörn
P05.03.06			
	18:00 **End of Day**		

Day 2		Papers	By
P05.04	***09:00*** **Partnership implementation**		
P05.04.01	Bidding	15, 16	Maguelonne, Peter, Erkki
P05.04.02	Call scopes 2024 including Work Programme 2024	17-23	Mikko
P05.04.03	Guardians and Facilitator 2024	24	Maguelonne
P05.04.04	Timetable 2024	25	Fiona
P05.04.05	Call scopes 2025, Budget and Features 2025	26-30	Guardians
P05.04.06	Cofunding Activities overview	31	Maguelonne
P05.04.07	Sanctions - programme level	32	Peter
P05.04.08	Sanctions – project level	33	Peter
P05.04.09	Subcommittee membership	34	Maguelonne
	11:30 Coffee break		
P05.05	***11:45*** **Programme discussions**		
P05.05.01	Information on ongoing activities	35, 36	Mikko
P05.05.02	MTR plans for Call 2021	37	Mikko
P05.05.03	PM's report to BoD	38	Mikko
P05.05.04	Risk register	39	Mikko
	AOB		
	13:00 End of Partnership Committee meeting		

Reference number	Number	Title	Action required	Author
P05.01.01_d1	1	Draft agenda	For approval	
P05.01.01_d2	2	Minutes	For information (already approved by email)	
P05.01.02_d1	3	Summary of latest activities	for information	Maguelonne
P05.02.01_d1	4	Review Conference - IO draft public report	For information (if available)	(Mikko)
P05.02.01_d2	5	Review Conference - IO draft private recommendations	For information (if available)	(Mikko)
P05.02.02_d1	6	Referee statistics	For information	Lucy
P05.02.03_d1	7	Results from Review Conference	For information - ranked lists distributed at meeting	Fiona
P05.02.04_d1	8	Selection scenarios - where to draw the lines	Presentation at meeting - for discussion and agreement	Fiona
P05.03.01_d1	9	Steering group update	for information	Jörn, Maguelonne
P05.03.02_d1	10	open consultation on regulation event	for information	Mikko
P05.03.03_d1	11	Partnership midterm evaluation	presentation / for information	Mikko
P05.03.04_d1	12	Biannual reporting information for committee	presentation	Mikko

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P05.03.05_d1	13	Partnership KPIs	for information	Mikko
P05.03.06_d1	14	White Paper Future Programme	for discussion	Maguelonne, Jörn, Mikko
P05.04.01_d1	15	Bidding table	for information	Erkki
P05.04.01_d2	16	Bidding plan and potential adjustments to the rules	for discussion	Maguelonne, Peter
P05.04.02_d1	17	Formal agreement of 2024 workplan	for approval	Mikko
P05.04.02_d2	18	Call scope 2024 DIT	for approval	Marijn
P05.04.02_d3	19	Call scope 2024 GRD	for approval	Jörn
P05.04.02_d4	20	Call scope 2024 NRM	for approval	Dolores
P05.04.02_d5	21	Call scope 2024 RPT	for approval	Paul
P05.04.02_d6	22	Call scope 2024 CSA CIC	for approval	Mikko
P05.04.02_d7	23	Budget and Features Call 2024	for approval	Fiona
P05.04.03_d1	24	Guardians and Facilitators for Call 2024	for discussion	Maguelonne
P05.04.04_d1	25	Timetable 2024	for information	Fiona
P05.04.05_d1	26	Call scope 2025 HLT	for discussion	Peter
P05.04.05_d2	27	Call scope 2025 IEM	for discussion	Erkki
P05.04.05_d3	28	Call scope 2025 REG	for discussion	Dolores
P05.04.05_d4	29	Call scope 2025 RPT	for discussion	Paul
P05.04.05_d5	30	Budget and Features Call 2025	for discussion	Fiona
P05.04.06_d1	31	Cofunding finance status and reporting	for information	Maguelonne
P05.04.07_d1	32	Sanctions - Programme Level	for approval	Maguelonne, Peter
P05.04.08_d1	33	Sanctions - Project Level	for approval	Maguelonne, Peter
P05.04.09_d1	34	Subcommittee membership, change of RoP	for discussion	Maguelonne
P05.05.01_d1	35	EMPIR/Partnership reporting and overdue reports from projects	For information	William
P05.05.01_d2	36	Researcher Grant status	For information	Nikos
P05.05.02_d1	37	MTR Plans Call 2021	For information	Mara
P05.05.03_d1	38	PM's latest report to BoD	For information	Mikko
P05.05.04_d1	39	Programme risks	for discussion	Mikko