4th Partnership Committee
AGENDA – V1.1

1st and 2nd June 2023
hybrid meeting, Tallinn, Estonia

Time	Thursday 1st June	17:30 – 19:00 EEST
	Friday 2nd June	08:30 – 13:00 EEST
teams	link will be provided to registered participants and only one member per country	
Participants	Partnership Representatives or Alternates Participation of both Representative and Alternate is allowed only in those cases where one of them is in the list of Invited Guests. In order to ensure smooth transition to the hybrid meetings, *it is requested that the participant is alone in the room during the online meeting sessions.*	
Observers	EMPIR representatives or deputies if the country is not a participating state in the Partnership	
Invited Guests	Mans Lindberg	European Commission
	Edoardo Mascalchi	European Commission
	Mikko Merimaa	General Secretary
	Fiona Redgrave	Programme Manager Deputy, Keeper of the minutes
	Jörn Stenger	Chairperson
	Miruna Dobre	Vice-Chairperson
	Dagmar Auerbach	Programme Manager
	Jan Rethmeier	Legal advisor
	Julien Vuillemin-Toledo	Member Service Manager

Apologies:

Day 1		Papers	By
P04.01	***17:30*** **Opening** Welcome		Mari
P04.01.01	Summary of the GA		Maguelonne
P04.01.02	Adoption of the agenda	1,2, 3	Maguelonne
P04.02	***18:00*** **Partnership status**		
P04.02.01	Partnership state of play + FP10	4	Mans, Mag.
P04.02.02	Steering group	5	Maguelonne
P04.03	***18:30*** **Call 2023:**		
P04.03.01	SRT voting for Call 2023 and approval of SRT list	6-10	Dagmar
P04.03.02	Cap decision (Budget and Features 2023)	11	Maguelonne
P04.03.03	External Coordination and liability of projects		Dagmar
P04.03.04	National strategic priorities, partnering meetings	12, 13	Fiona, Dagmar
P04.03.05	Timetable 2023	14, 15	Fiona

Day 2		Papers	By
	Day 2		
P04.04	***8:30*** **Partnership implementation** finance		
P04.04.01	Budget considerations of Partnership	16	Dagmar
P04.04.02	Implementation finance – Partnership	17	Dagmar
P04.04.03	Budget plan for calls & bidding table	18,19	Maguelonne, Erkki
P04.05	***9:30*** **Call 2024**:		
P04.05.01	Call scopes 2024:		SC R & SC CB
P04.05.02	Impact and Comm → link to EURAMET Comms Strategy	20	Maguelonne, Dagmar
P04.05.03	Digital Transformation→ lessons learned from last call and progress	21, 42	Rado
P04.05.04	Green Deal→ linking to other Partnerships and EMNs	22	Jörn
P04.05.05	Normative and STAIR EMPIR	23	Dolores
P04.05.06	RPT→Outreach and encouragement to EURAMET countries outside the Partnership	24	Paul
P04.05.07	Workplan 2024	25, 26	Dagmar
P04.05.08	Timetable 2024	27	Fiona
P04.06	***10:30*** **Later Calls:**		
P04.06.01	Call scope ideas 2025	28	Guardians
P04.06.02	Regulation event in Autumn 2023 for potential regulation call in 2025	29	Mikko
P04.06.03	Guardians and facilitators	30	Maguelonne
P04.07	***11:30*** **Partnership Implementation processes:**		
P04.07.01	MTR Strategy	31	Dagmar
P04.07.02	Sanctions process	32	Dagmar
P04.07.03	Cofunding	33	Dagmar
P04.07.04	Tender Review Conference 2024	34	Dagmar
P04.08	***12:00*** **Joint programme discussions**		
P04.08.01	Information on ongoing activities	35-38	Dagmar
P04.08.02	MSU audit, change of KPIs	39, 40	Peter, Mari
P04.08.03	PM report to BoD	41	Dagmar
P04.08.04	Subcommittee Membership		Maguelonne
P04.08.05	AOB		
	13:00 **End of meeting**		

Reference number	No.	Title	Action required	Author
P04.01.02_d1	1	Draft agenda	For approval	Dagmar
P04.01.02_d2	2	minutes from P03	for approval	Fiona
P04.01.02_d3	3	minutes from P02	for information	Maguelonne
P04.02.01_d1	4	Partnership State of play	for information	Mans
P04.02.01_d2	5	Steering group update	for information	Maguelonne, Jörn
P04.03.01_d1	6	SRTs call 2023 objectives	for information	Dagmar
P04.03.01_d2	7	PRTs for voting on grey list Call 2023	for voting	Fiona
P04.03.01_d3	8	list of PRTs Call 2023 white/black/grey assignment	for information	Fiona
P04.03.01_d4	9	PRTs submitted in 2023	for information	Fiona
P04.03.01_d5	10	Reasons for non selection for Call 2023 PRTs	for information	Fiona
P04.03.02_d1	11	Budget and features table 2023	for approval	Fiona
P04.03.04_d1	12	National strategic priorities	for discussion	Fiona
P04.03.04_d2	13	Partnering meetings virtually/hybrid 2023 update	for information	Dagmar/Fiona
P04.03.05_d1	14	Timetable for 2023	for information	Fiona
P04.03.05_d2	15	workplan 2023	for information	Dagmar
P04.04.01_d1	16	Partnership implementation finance lifetime	for information	Dagmar
P04.04.02_d1	17	Partnership implementation finance 2024	for approval	Dagmar
P04.04.03_d1	18	Partnership Budget plan	for information	Maguelonne
P04.04.03_d2	19	Bidding table update	for information	Erkki
P04.05.02_d1	20	CSA Impact Comms 2024	for discussion	Dagmar
P04.05.03_d1	21	DIT 2024	for discussion	SC R
P04.05.03_d2	42	DIT guardian report	for information	Rado
P04.05.04_d1	22	GRD 2024	for discussion	SC R
P04.05.05_d1	23	NRM call scope 2024	for discussion	SC R
P04.05.06_d1	24	RPT call scope 2024	for discussion	SC CB
P04.05.07_d1	25	workplan 2024	for discussion	Dagmar
P04.05.07_d2	26	Budget and features table 2024	for information	Fiona
P04.05.08_d1	27	Timetable for 2024	for information	Fiona
P04.06.01_d1	28	Call scopes 2025 status	for discussion	Maguelonne
P04.06.02_d1	29	regulation event Autumn 2023 for Call 2025	for information	Mikko
P04.06.03_d1	30	Guardians and facilitator	for information	Maguelonne
P04.07.01_d1	31	MTR Strategy	for information	Mara
P04.07.02_d1	32	sanctions process	for approval	Dagmar
P04.07.03_d1	33	cofunding status	for information	Dagmar
P04.07.04_d1	34	Tender process Review Conference 2024	for information	Lucy
P04.08.01_d1	35	Negotiation process status Call 2022	for information	Fiona
P04.08.01_d2	36	Partnership/EMPIR reporting	for information	William
P04.08.01_d3	37	Researcher Grant status	for information	Nikos
P04.08.01_d4	38	Statistics on referees currently registered	for information	Lucy
P04.08.02_d1	39	KPIs for MSU audit proposal	for approval	Peter, Mari
P04.08.02_d2	40	Report on the MSU audit	for information	Peter, Mari
P04.08.03_d1	41	PMs report to BoD	for information	Dagmar