

## 2nd Partnership Committee meeting

Minutes, 22-23 November 2022  
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### Minutes

## **2nd Partnership Committee meeting**

Tuesday 22 November 10:00-19:00 CET  
Wednesday 23 November 10:00-12:00 CET

IPQ Lisbon, hybrid

### **Agenda**

- P02.01    Opening
  - Welcome and adoption of the agenda
  - Summary what happened since the last meeting
- P02.02    Partnership –Review Conference 2022
  - Report on impressions from review conference (10 min)
  - Statistics of referees
  - Committee Members familiarise themselves with ranked lists (15 min) (distributed during meeting)
  - Discussion on ranked lists, recommendation of list including budget figures
- P02.03    Partnership implementation (1)
  - Steering group update
  - EMNs and their SRA & KPIs of the Partnership
  - Pillar assessment status
  - Biannual Reporting
  - Situation JRC
- P02.04    Partnership implementation (2)
  - Budget considerations of Partnership
  - Bidding table
  - Budget plan
  - Long term Partnership calls planning
  - Call scopes 2023 including Work Programme 2023
  - Guardians and Facilitator 2023
  - Timetable 2023 (including partnering meetings)
  - Call scopes 2024
  - Co-funding Activities
  - Cash Contribution Participating countries
  - Cost savings in the Partnership (processes, activities in CB, Review Conference, impact activities)
  - Implementation finance – Partnership

Gender Equality Plan – reminder

- P02.05    Programme discussions  
             Information on ongoing activities  
             MSU audit, change of KPIs  
             PM report to BoD  
             Risk register
- P02.06    Any other business  
             AOB  
             Next meetings

## **P02.01 Opening**

### **P02.01.01 Welcome and adoption of the agenda**

Maguelonne and Isabel welcomed everyone to the second Partnership committee meeting, which was held as a hybrid meeting based at IPQ. A number of countries had been invited as observers i.e. Bulgaria, Greece, Romania, Serbia, Switzerland and the UK, as they were members of EMPIR but had not yet made a commitment to the Partnership or completed an association agreement to Horizon Europe.

Marijn van Veghel had replaced Gert Rietveld as the alternate for the Netherlands and Louise Wright had replaced Richard Brown as the UK EMPIR representative, and they were both welcomed to the meeting.

Maguelonne informed the committee that the Deputy chair, Marc Pieksma, was not able to be present for personal reasons, and she hoped that he would recover soon.

The minutes of the P01 Partnership committee meeting had been agreed previously by email.

Erkki asked whether the approval of the sub-committees' terms of reference could be added as a point under AOB and this was agreed.

No.	Topic	Decision
P02-D01	P02.01.01 Minutes	Paper P02.01.01_d2 (2) minutes of 1 <sup>st</sup> Partnership committee agreed previously by email.
P02-D02	P02.01.01 Adoption of the agenda	The agenda Paper P02.01.01_d1 (1)) was adopted.

### **P02.01.02 Summary what happened since the last meeting**

Maguelonne provided a summary of what had happened so far regarding the Partnership (see slides as Paper P02.01.02\_d1). The Financial Framework Partnership Agreement (FFPA) was signed on the 31 March 2022. Following this the Partnership Committee was established and was in place for the May/June meeting. Due to the lack of Association Agreements, Switzerland and the UK were participating in contracted projects as associated partners, and hence attended the meeting as observers.

Over the summer it had been necessary for the FFPA to be amended, and the revised version was signed on 20 September. The contribution agreement had also been signed. The Commission then issued the model grant agreement for the Partnership in September; however this was significantly later than hoped. All grant agreements from Call 2021 were issued by the end of October and were now in force. All funded beneficiaries had received their funding and all JRPs had started. Following the inclusion of the 3 additional projects, 16 projects were funded under call 2021. Serbia, Greece and Romania were participating as external participants as they had not yet joined the Partnership. Croatia, Ireland, and Lithuania did not participate in call 2021.

Elections for sub-committee research and sub-committee capacity building were held in June. Sub-committee research met on 24 October to discuss the 2024 call scopes.

There have been two meetings of the new steering group in October and June respectively.

A number of events had been held since the last committee meeting, with more than 130 people attending the quantum event, which was held at IPQ just prior to the committee meeting.

## **P02.02 Partnership –Review Conference 2022**

### **P02.02.01 Report on impressions from review conference**

Prior to the start of the discussions Rado left the meeting, as he had been the representative of a proposal at the review conference, where he presented as a member of his private company, and hence had a conflict of interest. For items under P02.02 his place was taken in the meeting by the Slovenian alternate Samo Kapoc.

The call for proposals closed on the 2 October, with three no bids for r07, d06, and d08. Following two years where the review conferences had been held as virtual events due to Covid, the 2022 review conference was held on 8-17 November as a face-to-face event in Monaco (the contract for the event had been carried over from 2020 and 2021 due to Covid, but without a financial penalty). Around 100 representatives from 30 countries attended. There were two groups for Normative, three groups each for Health and Integrated

European Metrology, and one group each for Digital Transformation and Research Potential. Maguelonne had attended much of the review conference and reported that the event had been very professionally organised and well run.

Georgios reported that this was the second review conference that he had attended, and the first one as a face-to-face meeting. He considered that it was a very good experience overall, well organised with groups running in parallel and very professional work by the MSU. The MSU had done an excellent job of checking for conflicts of interest. He had talked to both representatives and referees who were very happy with the process and arrangements. The referees indicated that it was much better when the event was held face-to-face as they were able to discuss and check aspects with proposers. Generally, the referees were happy with the quality of the proposals, except for the TP DIT proposals, which they did not consider to be particularly advanced or mature.

The independent observer had provided an initial statement confirming in writing that the process met the Commission's requirements. He had extensive experience as an independent observer and had attended many evaluation events, and he confirmed that in his opinion the face-to-face events were more effective and beneficial.

The 2022 review conference and its processes were approved.

#### **P02.02.02 Statistics of referees**

Paper P02.02.02\_d1 on the statistics of the referees used for the Call 2021 was noted. The Commission's requirement is for at least 3 referees to be assigned per proposal, however, EURAMET initially selects 6 referees per proposal as this allows for any dropouts (as a contingency regarding the first face-to-face meeting after the pandemic) or where conflicts of interest are subsequently identified. In practice, proposals are often reviewed in depth by 4 referees.

#### **P02.02.03 Committee Members familiarise themselves with ranked lists (distributed during meeting)**

Dagmar provided an overview of the background to the ranked lists ('Where to draw the line' presentation'). Members were reminded that the ranked lists and results were confidential until the email was sent by the MSU notifying proposers of the results. The ranked lists for TP Digital, TP Health, TP Integrated European Metrology, TP Normative and TP Research Potential (Paper P02.02.03\_d1) were distributed to the members by email and they had approximately 15 minutes to review before further discussions.

#### **P02.02.04 Discussion on ranked lists, recommendation of list including budget figures**

Dagmar presented the various scenarios and information about relevant projects, which were discussed by the committee. 13 proposals had scored below threshold and therefore were not eligible for funding. The referees had untied those projects with equal scores around the funding lines. The funding decisions would be made based on the assumption that UK participants were eligible for funding. However, if it became clear in the spring that the UK was unlikely to associate in time for the call 2022 projects, then an additional committee meeting would be convened and additional proposals selected for funding. Unlike EMPIR, any unspent funds from call 2022 could be transferred to call 2023.

In the base scenario 'A', the top 2 projects in the Digital Transformation list, the top 6 projects in the Health list, the top 6 projects in the Integrated European Metrology list, top 4 projects in the Normative list and top 2 projects in Research Potential list could be funded within the declared budgets for each call, leaving a total remaining budget of 5150 k€. The scores of the projects at the budget line were: DIT 14.875 then 14.5, HLT 17.5 then 16.5, IEM 18.375 then 17.625, NRM 18.0 then 18.0, RPT 18.75 then 15.25. Positions 8 and 9 on the HLT list, positions 8 and 9 on the IEM list, and positions 4 & 5 and 7 & 8 on the NRM list, were tied but the referees separated them. Other ties would not affect the funding decision.

The scenarios are listed in the table below. Scenarios G and H were added during the meeting:

Scenario	Content	NRM #	IEM #	HLT #	RPT #	DIT #	Unused budget k€
A	Base scenario – fund all above budget line in each TP	4	6	6	2	2	5 150.2
B	A plus 2 NRM plus 1 IEM	6	7	6	2	2	310.8
C	A plus 1 NRM plus 1 IEM plus 1 HLT	5	7	7	2	2	12.8
D	A plus 3 NRM plus 2 RPT	7	6	6	4	2	216.2
E	A plus 1 NRM plus 1 HLT plus 1 DIT	5	6	7	2	3	236.5

F	A plus1 NRM plus 1 DIT plus 2 RPT	5	6	6	4	3	38.5
G	A plus 1 NRM plus 1 IEM plus 1 RPT	5	7	6	3	2	506.6
H	A plus 2 NRM plus 1 DIT	6	6	6	2	3	534.5

Following discussions of the various options the committee initially voted on scenarios D, F and G. Options D and G tied at the top so option F was eliminated. The committee then voted on options D and G, with Scenario D for selected (54 weighted votes, 58.1 % in favour of Scenario D, 38 weighted votes, 41.9 % in favour of Scenario G). Scenario D would fund 2 DIT, 6 HLT, 6 IEM, 7 NRM and 4 RPT.

No.	Topic	Decision
P02-D03	P02.02.03 Ranked lists call 2022	The Partnership Call 2022 Review Conference and its evaluation process was accepted. Paper P02.02.03_d1 (8) detailing the ranked lists of proposals from Call 2022 (IEM, NRM, HLT, DIT, RPT) endorsed. Scenario D for funding lines for call 2022 approved (54 weighted votes, 58.1 % in favour of Scenario D, 38 weighted votes, 41.9 % in favour of Scenario G). Scenario D funds 2 DIT, 6 HLT, 6 IEM, 7 NRM, 4 RPT.

## **P02.03 Partnership implementation (1)**

### **P02.03.01 Steering Group update**

Jörn gave an update on the steering group, which comprised representatives from DG RTD, other partnerships, standardisation and regulation and science. The group had met on 27 October and preliminary conclusions from the meeting were presented (see presentation uploaded as Paper P02.03.01\_d1). Maguelonne reminded the committee that the steering group was a key group, and their feedback was important. EURAMET would consider when it would be appropriate to address the various recommendations. Mikko noted that it was a positive aspect that other partnerships were discussing metrology needs in their group. Georgios explained that the next meeting would be in March before adoption of the work plan. At that meeting the group would discuss whether the coordination of projects should remain solely with the internal participants, but he needed to discuss this with the legal services in the meantime as this would impact on the contribution agreement. Dagmar confirmed that the work plan was not yet agreed and would not be approved until the end of March due to the steering group input. Stage 1 of the 2023 Call would therefore be launched with some unknown or potentially non-confirmed aspects.

### **P02.03.02 EMNs and their SRA & KPIs of the Partnership**

Hans Arne as convenor of the working group on EMNs gave an update on the status and activities of the EMNs (see presentation uploaded as Paper P02.03.02\_d1). Two new EMNs, one on Pollution Monitoring and the other on Safe and Sustainable Food had been approved at the 2022 GA, bringing the total number of EMNs to 11. A number of new chairs had been elected together with some re-elected chairs. In addition, two proposals for EMNs on Clean Energy and Medical use of Ionising Radiation had been received for consideration. The 6th EMN Chairs workshop had been held on 21 October 2022: Strategic Agendas and Strategic Research Agendas had been completed or were under development in several EMNs following numerous stakeholder events and engagements. At least 5 of the KPIs for the Partnership relate to the EMNs. Mapping between the Horizon Europe cluster groupings and the EMNs provided some indications of where the EMNs should interact and seek additional funding.

### **P02.03.03 Pillar assessment status**

In the past EURAMET (and the MSU) had been subject to an ex ante audit by auditors appointed by the Commission for both EMRP and EMPIR (covering iMERA-Plus and EMRP). Having initially been informed that an ex ante audit would not be required for the Partnership, Dagmar was notified on 31 March 2022 that EURAMET was obliged to have a pillar assessment (ex ante audit) and would need to place a tender for it. This was not foreseen in the budget as, unlike for EMRP and EMPIR when the Commission paid for the auditors, EURAMET would be required to pay for the pillar assessment in the Partnership. The pillar assessment would check that EURAMET operated in accordance with the Commission's requirements and regulations.

The initial work started in September with completion of 100 plus page questionnaire, followed by a meeting with the auditors. The fieldwork had started with the auditors in Braunschweig during the week of the committee meeting and MSU in Teddington the following week. The end of the pillar assessment was anticipated in January or February, DG Budget would have the final say in the approval. If the pillar assessment were

unsuccessful, then EURAMET would not be able to receive funding for call 2022. Georgios explained that the budget discussions for call 2021 were tedious and it required exceptional progress in the Commission to enable funding for the 2021 call to be made available, particularly as the FFPA had not been signed at that point.

#### **P02.03.04 Biennial Reporting**

Mikko reported that in 2023 there would be an evaluation which will feed into the strategic planning for the rest of Horizon Europe and future programmes. Part of this would be a biennial evaluation and a report on the Metrology Partnership. The schedule would be tight, and the committee needed to be aware of this. Each Partnership would need to provide a fiche including the profile of the Partnership, mission and vision statement, the Partnership Specific Impact Pathways (PSIPs) through a strategy map, the main KPIs that are specific to the partnership and essential for it to achieve its goals (10-20 KPIs) and a description of synergies with other European and national initiatives linked to common KPIs. The KPIs would be one of the key items, and EURAMET would need to report progress against these as indicators. It was therefore essential that all project consortia recognise that they will need to contribute to the majority of project related KPIs, and that committee members support them in achieving this. EURAMET had already provided some information, but this was limited in February last year as EURAMET had not received the KPIs etc. The draft report would need to be ready before the next Partnership committee meeting. Maguelonne noted that this was a new process, and EURAMET would need to repeat it every two years.

Mikko explained that the evaluation would include external experts from the Commission and ERALearn. He had some interactions with the experts, but would need to initiate further discussions. Dagmar asked whether Georgios could find out who would replace Maria Leek on the group. The 2024 report would be key as this would influence any potential future follow-on programme.

No.	Topic	Action	Responsible	Due
P02-A01	P02.03.04 Biannual Reporting	Dagmar and Mikko to contact the Commission to find out who the current contact persons for the biannual reporting are following Maria Leek's departure, as she was responsible for the first biannual reporting.	Dagmar, Mikko	End Dec 2022

#### **P02.03.05 Situation JRC**

Mikko reminded committee members that the JRC had re-joined EURAMET as an associate member. The JRC was subject to some legal constraints with regard to participation in JRP. The JRC must maintain impartiality towards consortia, and they could not gain additional funding from the Commission budget, JRC was open for collaboration in projects. He asked all Committee members to encourage proposers in potential upcoming proposals to collaborate with the JRC in upcoming project/calls.

Proposers must discuss with the JRC what they can and wish to contribute to the proposal – this can be added to the proposal. To maintain a playing field level, the JRC could not join at the proposal phase – their contribution could only be formally added once the project had been accepted for funding. The JRC would undertake the work with their own funds, i.e. they would be an unfunded participant.

No.	Topic	Action	Responsible	Due
P02-A02	P02.03.05 Situation JRC	All Partnership Committee members to encourage the proposers in potential upcoming proposals to collaborate with the JRC in upcoming project/calls.	All committee members	Feb 2023

### **P02.04 Partnership implementation (2)**

#### **P02.04.01 Budget considerations of the Partnership**

It was agreed that the SC-R should meet early in 2023 to discuss a number of issues, including possible options for reducing costs related to the Partnership and a Plan B approach if it appeared likely that the UK would not associate to Horizon Europe in time to be included as a funded partner in the call 2022 projects.

No.	Topic	Action	Responsible	Due
P02-A03	P02.04 Partnership implementation	Maguelonne to set up a Doodle poll to determine suitable dates for an SC-R meeting in early 2023.	Maguelonne	End Dec 2022

#### **P02.04.02 Bidding table**

Paper P02.04.02\_d1 detailed the current version of the Partnership bidding table. Erkki explained that there was an update from Belgium which had inadvertently been missed from the table. Each country should review the table, particularly for 2023. It was highly likely that the CBC numbers in the column would need to change as due to the nature of the call many countries would not bid into this TP. Any updates should be sent before the end of March to Dagmar and Maguelonne, cc'd to Erkki. Further updates could be made before the next meeting.

Maguelonne explained that at present she was more concerned about underbidding than overbidding, as for example Croatia and Lithuania did not bid in call 2021. After last meeting countries were able request additional bidding and these numbers are shown in grey in the right hand ABR 2022 column. Perhaps the bidding controls should be less strict for countries with small national commitments. In addition, an alternative approach would be needed to ensure that countries bidding into the CSA calls were not penalised in their bidding limits.

No.	Topic	Action	Responsible	Due
P02-A04	P02.04.02 Bidding table	Partnership Committee members to update the bidding table by the end of March 2023 and if necessary to do a second round of updates by the next Partnership Committee in June 2023	All Partnership committee members	Mar 2023 and Jun 2023

#### **P02.04.03 Bidding and call budget plan**

Paper P02.04.03\_d1 detailed the budgets currently planned for the various calls during 2021-2027, including the % of the funding for external participants. Some redistribution of budgets between TPs for call 2024 would be necessary in order to fund the CSA on communications and impact.

#### **P02.04.04 Long Term Call Planning**

Paper P02.04.04\_d1 detailed the long-term plan for calls and the likely EU contribution and % of the funding for external participants. In addition to the CSA call on capacity building in 2023, there was likely to be a CSA call on communication and impact in 2024. There were also some calls topics in 2026 and 2027 that had yet to be confirmed. No research potential calls were planned in 2026 and 2027. Based on the outcome of the 2022 call, the DIT call in 2024 would require some work to ensure it was successful, as a third of the SRTs received no bids and all the submitted proposals received relatively low scores.

Sub-committee research had discussed whether in one year the normative call should be devoted to regulation rather than standardisation. So far although the calls had been open to both standardisation and regulation, there had been little response for the regulation strand. Miruna supported this idea a quite a lot of research potential projects supported regulation, but no research potential calls were planned for 2026 and 2027. The committee were broadly in favour of the proposal. It will be beneficial to receive input on which were the priority regulation areas and Jörn suggested consulting the EC DGs beyond DG RTD to obtain input to inform the scope and needs for the regulation call. WELMEC would also need to be consulted. This call would require more effort than a normal normative call and hence 2025 would be a better year than 2024. Miruna offered to chair a small group to see how the regulation call might be taken forward, and she asked committee members to send her a list of regulations they were interested in, together with the relevant associated organisations.

No.	Topic	Action	Responsible	Due
P02-A05	P02.04.04 Long term call planning	The Partnership committee to consider having a dedicated normative call in 2025 related to regulation only, i.e without a pre- and co- normative strand.  The EMN and TC Chairs to be consulted on this topic.	All Partnership committee members, Maguelonne, Dagmar	End of Dec 2022



P02-A06	P02.04.08 Call scopes 2024	Partnership Committee members to send Miruna a list of regulations they are interested in, together with the relevant associated organisations, by 15 March 2023.	All Partnership committee members	15 Mar 2023
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#### **P02.04.05 Call scopes 2023 including Work Programme 2023**

Paper P02.04.05\_d7 detailed the current version of the Budget and Features document for Call 2023. The increased maxima for the project budgets broadly represented a 20 % increase compared with EMPIR. Internal participants receive 25 % contribution to overheads rather than the 5 % under EMPIR. The committee were generally in favour of a 30 % increase in the cap compared with EMPIR. The following caps were therefore agreed unanimously FUN 2.3 M€, IND 2.3 M€, NRM 1.3 M€, RPT 0.9 M€, CSA-CB 1 M€. The average project size for TP RPT would be increased to 0.7 M€. Paul Hetherington commented that he did not think that 1 M€ for the CSA on capacity building would be sufficient to be able to fund SCPs. The duration of the CSA-CB was discussed, with a suggestion that it should be of 3 years duration with the possibility to extend it further, however no further funding would be available. Taking into account the time needed to set up the scheme, it was agreed that it should 5 years in duration. The CSA-CB would require a midterm review. The 2023 Call Budget and Features document was agreed with the changes detailed above.

The call scopes 2023 had been uploaded as Papers P02.04.05\_d2 (RPT), P02.04.05\_d3 (IND), P02.04.05\_d4 (FUN), P02.04.05\_d5 (NRM) and P02.04.05\_d6 (CSA-CB). Peter Droll had submitted some comments. He requested that the same introductory text was included for all call scopes. He also suggested including the call budget in call scope, however the committee did not consider this appropriate as it would prevent the budget being redistributed between TPs at the May/June meeting depending on the PRTs submitted.

Dagmar explained that some co-funding requirements were not yet finalised so they cannot finalise the co-funding information in the work programme. In addition, the steering committee had the opportunity to provide input to the 2023 work programme at their meeting in March 2023. All this meant that the call budget and features document would only be provisional until the work programme as approved, and the work programme could not be approved until the end of March.

No.	Topic	Decision
P02-D04	P02.04.05 Call 2023	Paper P02.04.05_d7 (24) on call 2023 Budget and Features Table approved unanimously, but with further increased maximum budgets for proposals from those in the paper, as follows FUN 2.3 M€, IND 2.3 M€, NRM 1.3 M€, RPT 0.9 M€ and CSA CB 1 M€. RPT average to be increased to 0.7 M€.
P02-D05	P02.04.05 Call scopes 2023	All call scopes for 2023 for RPT, IND, FUN, NRM and CSA CB (Papers P02.04.05_d2 (19), P02.04.05_d3 (20), P02.04.05_d4 (21), P02.04.05_d5 (22), P02.04.05_d6 (23)) approved unanimously, including agreement that the budget would not be included in the scope.

No.	Topic	Action	Responsible	Due
P02-A07	P02.04.05 Call scopes 2023	Call 2023 scopes for FUN, IND, NRM and RPT, and CSA CB approved by the committee to be included in the workplan 2023 and to be send for wider dissemination to the Steering Group by the end of December 2022.	Dagmar	end Dec 2022

#### **P02.04.06 Guardians and Facilitator 2023**

TP facilitators were required for TP FUN and TP IND for Call 2023. Committee members should send their suggestions to Maguelonne by mid February at the latest. Miruna reported that Dana Vlad would no longer available to act as the facilitator for TP DIT for call 2024 as she was moving to BIPM. Maguelonne would check whether Beatrice Lalere might be available or not for TP GRD. Michael Kjaer offered that DFM might be able to find someone to act as TP facilitator if needed.

No.	Topic	Action	Responsible	Due
P02-A08	P02.04.06 Guardians and Facilitator 2023	Partnership Committee to email suggestions for facilitators for call 2023 and 2024 to the EPM chair.	All Partnership committee members	By Feb 2023



#### **P02.04.07 Timetable 2023 (including partnering meetings)**

A request had been received over the summer from some labs asking whether the partnering meetings could be held earlier than planned in order to accommodate their early summer holidays. This request had been considered, and in the revised timetable (Paper P02.04.07\_d1) the launch date of stage 2 had been brought forward to 23 June. It should be noted however that this left the MSU with little or no contingency time. Jiri supported the change of stage 2 launch date and Geir thanked the MSU for the planned change.

Filippo asked if the SC-R meeting could be moved to the start of the week i.e. 3-5 April rather than 4-6 April and this was agreed. The SC-R would therefore be held 3-5 April as a hybrid meeting and SC-CB on 6 April as an MS Teams meeting. Offers were received to host the SC R in Berlin or Paris, and Berlin was selected as the first choice.

The arrangements for the partnering meetings were discussed. Peter commented that there was a challenge if partnering meetings overlap, particularly for small labs where the same person may need to attend several meetings. The stage 2 call was scheduled to open on 23 June and the nominal period for the partnering meetings was 29 June to 14 July, although meetings could be held later. It was suggested that perhaps consortia could arrange their own meetings. Dagmar reminded the committee that partnering meetings should be open and transparent (it must not appear as a 'closed shop'), so information about the meetings must be available when the SRT titles are published at the start of June. Once the provisional list of SRTs is sent to the committee in late April, NMLs/DIs should consider whether they plan to organise / host a partnering meeting. Organisations should then provide the MSU by mid May with details of the organisation/host, date, contact, and format e.g. virtual, hybrid, face to face, so the information can be included on the call website. In response to a question Dagmar confirmed that organisations could charge for face-to-face meetings, but the cost should be reasonable.

No.	Topic	Decision
P02-D06	P02.04.07 Timetable 2023	Paper P02.04.07_d1 (26) Call 2023 draft timetable agreed including the stage 2 call dates, partnering meeting dates and revised SC-R and SC-CB meeting dates (SC-R 3 April am to 5 April, SC-CB 6 April am).

No.	Topic	Action	Responsible	Due
P02-A09	P02.04.07 Timetable 2023	Partnership Committee members to take part in the PRT sifting during the period March 2023.	All Partnership committee members	Mar 2023
P02-A10	P02.04.07 Partnering meetings 2023	Once the list of potential SRTs for Call 2023 is circulated to the Partnership Committee in April 2023, Partnership Committee members are responsible for proposing which SRTs they would like to host partnering meetings for, and to provide the MSU by mid May 2023 with information on the date of the meeting, the name of host and the format (hybrid/online).	All Partnership committee members	Mid May 2023

#### **P02.04.08 Call scopes 2024**

At their recent meeting the SC-R had been asked to provide comments on the draft call scopes for DIT, GRD, NRM and RPT. The scopes not uploaded to the committee website as some had not yet been commented on by the sub-committees. Some comments had been received for the GRD and DIT call scopes. Peter asked whether water supply and security, including the impact of floods and droughts might be included. It was therefore suggested to add 'and water' to the text on food. Louise Wright noted that based on the feedback of the call 2022 TP DIT, it would be helpful to spend some time over the year or so explaining to M4D and the MATHMET community what is required in proposals, particularly regarding impact and exploitation. Whilst the community had a good high-level view, it appears they do not necessarily fully understand what is required for good proposals and projects. Dagmar would send call scopes 2024 to the Partnership committee by the end of December 2022 for comment, and committee members should send comments on the call scopes 2024 to Dagmar by the end of January 2023.

Dagmar explained that many activities which are not defined delegated activities in the FFPA, such as support for the EMNs, websites, case studies, good news stories, certain capability building activities etc, but which were funded via EMPIR, cannot be funded from the Partnership cash contribution due to the limited funds available for implementation of the Partnership (fewer countries and a reduction in the % cash contribution from 10 % in EMPIR to 8.2 % in the Partnership), It was therefore proposed to take a similar approach to fund

these activities to that used for capacity building in call 2023, namely a CSA related to impact and communications. Maguelonne and Dagmar would develop the first draft of the CSA call scope 2024 by the end of December and send it to Hans Arne, Miruna and Jörn for input / comment. An updated version of the CSA call scope would be produced by the group by 20 January 2023.

No.	Topic	Action	Responsible	Due
P02-A11	P02.04.08 Call scopes 2024	Dagmar to send call scopes 2024 to the Partnership committee by the end of December 2022 for comment.	Dagmar	end Dec 2022
P02-A12	P02.04.08 Call scopes 2024	Partnership committee members to send comments on the call scopes 2024 to Dagmar by the end of January 2023.	All Partnership committee members	end Jan 2023
P02-A13	P02.04.08 Call scopes 2024	Maguelonne and Dagmar develop the first draft of CSA call scope 2024 by the end of December and send to Hans Arne, Miruna and Jörn for input / comment. Updated version of CSA scope to be produced by the group by 20 January 2023.	Maguelonne, Dagmar, Hans Arne, Miruna, Jörn	end Dec 2022, 20 Jan 2023

#### **P02.04.09 Co-funding activities**

Dagmar provided an update on the co-funding activities. A pilot co-funding exercise was held in 2020 with the EMN SmartGrid and TC-T, and this was used as the model for the co-funding process. A full pilot using H2020 rules (Horizon Europe rules were not available at the time) was then undertaken. The change for the 2022 reporting was that the Horizon Europe rules would need to be followed rather than the H2020 ones. A harmonised approach means that EURAMET needs to follow the same approach for all organisations, incorporating the EC's requirements. The FFPA indicates that EURAMET is obliged to provide the combined financial data by the end of April, but that the technical reporting is required by the Commission by the mid-February. Due to the number of countries / labs involved and the large volume of data, Dagmar and MSU need time to review and collate the information and so they cannot receive financial data a few days before the submission deadline to the EC. The last co-funding report would be in 2029 covering 2028. Dagmar confirmed that legal metrology activities should not be included in the co-funding as these are not the responsibility of EURAMET and are not included in the call scopes or programme. Funding received from ministries / government for related national research programmes could be included.

A potential issue had very recently been flagged up by PTB, as the draft CFS mentioned an obligation for double entry book keeping, however this is not mentioned in the Horizon Europe draft annotated grant agreement (AGA) and is potentially problematic for some organisations.

A number of questions were raised with Georgios where he needed to consult with colleagues within the Commission. These included whether (i) EU recovery funds could be counted as co-funding, (ii) non-deductible VAT could be included, (iii) reference to the requirement for double entry book keeping could be removed from the CFS, (iv) the 430 k€ project audit threshold limit also applied to the co-funding CFS or not, (v) if a country reached its total co-funding target before end of the programme, could it stop reporting, (vi) if the total co-funding reported exceeded 360 M€ before the end of the programme, did EURAMET need to continue reporting the co-funding to the Commission? In light of the questions and the fact that information was required urgently, Georgios proposed that he arrange a meeting with himself, Dagmar and the H4 unit to discuss the questions. Georgios confirmed that the Commission were happy with format of draft co-funding report submitted in 2022.

Filippo asked whether based on the joint liability the committee should decide on sanctions if a country does not provide its co-funding data. Maguelonne, Jan and Dagmar would look into this and develop a process. It was agreed that a table summarising the co-funding would be provided to the committee for the summer meeting.

Papers P02.04.09\_d1 (31) and P02.04.09\_d2 (32) on the co-funding strategy and annex were unanimously approved.

No.	Topic	Decision
P02-D07	P02.04.09	Papers P02.04.09_d1 (31) and P02.04.09_d2 (32) on the co-funding strategy and annex unanimously approved.

No.	Topic	Decision
	Co-funding activities	

No.	Topic	Action	Responsible	Due
P02-A14	P02.04.09 Co-funding activities	Dagmar / MSU to update the co-funding guidelines for financial reporting to include non-deductible VAT as an eligible cost.	Dagmar / MSU	22 Dec 2022
P02-A15	P02.04.09 Co-funding activities	Dagmar / MSU to adapt the CFS for co-funding to delete the point on double entry book-keeping.	Dagmar / MSU	22 Dec 2022
P02-A16	P02.04.09 Co-funding activities	Dagmar to send all co-funding guides and templates to the committee and all contact people asap, including the CFS template and annexes.	Dagmar	23 Dec 2022
P02-A17	P02.04.09 Co-funding activities	Maguelonne, Jan and Dagmar to develop a sanctions process for those organisations not providing their co-funding reporting on time.	Maguelonne, Jan, Dagmar	May 2023

#### **P02.04.10 Cash Contribution Participating countries**

Dagmar reminded the committee that for previous programmes EURAMET had aimed to avoid countries needing to pay two cash contributions at the same time. Paper P02.04.10\_d1 detailed the cash contribution to be paid by each country for the Partnership in the period 2024-2030. The committee member for each country would receive an email from Jane Welsch explaining what the cash contribution would be, so they could liaise / plan with their ministry. As the Partnership payments start in 2024, committee members will receive notification in 2023.

#### **P02.04.11 Cost savings in the Partnership (processes, activities in CB, Review Conference, impact activities)**

Dagmar reminded committee members that the cash contribution, which provides the funds for the implementation of the Partnership, was lower than originally anticipated due to fewer countries contributing and also a reduction in the % cash contribution from 10 % in EMPIR to 8.2 % in the Partnership. The total cash available is similar to that for EMPIR (~30 M€), however inflationary increases in costs over the last 8 years since the start of EMPIR in 2014 and additional mandatory activities that need to be undertaken e.g. upstream reporting on (i) co-funding, (ii) progress on the KPIs, and (iii) data generic to all Partnerships, represents a significant real term reduction in the funds available.

The cash contribution not only funds the MSU, but historically in EMPIR a significant fraction has also been used to fund discretionary activities within the Braunschweig office (plus some mandatory ones), however this is no longer feasible nor sustainable for the Partnership. Many activities which were funded under EMPIR are not defined delegated activities in the FFPA and were for the benefit of the wider EURAMET community, such as support for the EMNs, websites and communication activities, case studies, good news stories, certain capability building activities etc. Due to funding constraints these cannot be funded from the Partnership cash contribution, and some should perhaps be covered by increased annual EURAMET member fees instead (the fees had not increased since 2009). Jiri noted that the EURAMET members had selected the MSU by tender against the defined delegated activities and based on the best option.

A number of options to reduce expenditure related to the implementation of the Partnership, either through seeking other sources of funding for discretionary activities or reduction in costs, were under consideration and would be discussed at the next BoD conversation. These included:

- Introducing the planned CSA on capacity building activities in Call 2023.
- Introducing the potential CSA on communication and impact activities in Call 2024.
- Potentially increasing the financial cap per project, thus resulting in fewer projects to be negotiated and monitored per year by the MSU.

- Revising the approach to SRT writing to concentrate on the objectives. However, this could be problematic as the quality of the SRTs will drop and not be comparable to previous years (and reflects on the professionalism of EURAMET as these are published documents). It may lead to issues with the JRP proposals and their quality. In addition, the cost savings cannot be defined precisely.
- Reporting requirements have been reviewed and streamlined as much as possible, but still need to match the EC requirements.
- Negotiation of projects would not be undertaken in the same detail as previous, however the monitoring of projects would need to be stricter with the potential of more projects failing and requiring more Pillar 3 audits and amendments, which would increase the MSU effort involved.
- Reviewing the costs for the review conference.
- Significantly reducing the MSU attendance at project meetings as this requires a considerable amount of time.
- Reviewing the impact activities that the MSU undertakes for the running projects in the Partnership, as this is not necessary based on the decision.
- Stopping secondments on stakeholder support or digitalisation support.
- Reducing the secondment for standardisation to 55 days a year.

A discussion took place regarding the review conference. The feedback from many sources over a number of years, referees, proposal representatives, independent observers, committee members and the MSU, was that the face-to-face format was preferred, as it provided better interaction between referees and proposers, was a more effective evaluation process, was easier to deliver and required few staff. It was therefore agreed that the review conference should be held face-to-face. It was however requested that the MSU look at a wider range of venues and place a tender for the venue with a view to optimising costs/benefits. Due to the short timeframe available to secure a suitable venue for the 2023 review conference, Maguelonne suggested that the tender process should be in place for 2024 not 2023 and this was agreed. Committee members were encouraged to notify the MSU of any suitable venues that they were aware of. Dagmar would provide committee members with details of the hotel requirements to host a review conference to help with this process. In the meantime, the MSU would contact their known hotels to see if they were available for the 2023 review conference.

No.	Topic	Action	Responsible	Due
P02-A18	P02.04.11 Partnership cost savings	Dagmar to provide Partnership committee members with the hotel requirements to host a review conference by 23 December and to ask for comments from the committee by mid-January.  In the meantime, the MSU will ask the known hotels if they are available and report back to the Partnership Committee.	Dagmar	23 Dec 2022
P02-A19	P02.04.11 Partnership cost savings	MSU to set up a tender for the review conference for 2024.	MSU	Summer 2023

#### **P02.04.12 Implementation finance – Partnership**

The budget for the MSU and the Braunschweig office had been agreed at the previous meeting. Staff were aware to the need to be prudent with expenditure. EURAMET was not yet collecting Partnership fees, and hence EMPIR was effectively lending money to the Partnership.

Jiri expressed some concerns that whilst the data for the MSU was relatively transparent and it was clear most of their work related to the defined delegated activities, many of the activities in Braunschweig were discretionary activities. Much of the focus on cost cutting seemed to relate to mandatory activities in the MSU rather than discretionary activities elsewhere. It was not clear who in the Braunschweig office was funded from the programmes and what activities they undertook. He would therefore like to see information about the Braunschweig office. Maguelonne reminded the committee that Dagmar was not responsible for the overall Braunschweig budget, that fell to Mikko. She proposed that she and Mikko should provide the committee with a full financial picture of the Partnership member state cash contribution pot and predicted and committed spend for implementation of the programme and other activities, together with information about the various activities that were funded by the EMPIR cash contribution pot by March 2023.

No.	Topic	Decision
P02-D08	P02.04.12 Partnership implementation finance	Review Conference in 2023 will be held face to face.

No.	Topic	Action	Responsible	Due
P02-A20	P02.04.12 Partnership implementation finance	Dagmar / MSU to provide a spreadsheet on progress on co-funding activities on an annual basis.	Dagmar / MSU	May 2023
P02-A21	P02.04.12 Partnership implementation finance	Dagmar to inform the committee where the information about the common liability for the co-funding is documented.	Dagmar	End Dec 2022
P02-A22	P02.04.12 Partnership implementation finance	Mikko and Maguelonne to provide the Partnership Committee with a full financial picture of the Partnership member state cash contribution pot and predicted and committed spend for implementation of the programme and other activities, together with information about the various activities that were funded by the EMPIR cash contribution pot by March 2023.	Mikko, Maguelonne	Mar 2023

### **P02.04.13 Gender Equality Plans**

Maguelonne reminded committee members of the obligations introduced under Horizon Europe that require most organisations from Member States and Associated countries to have an established, implemented, and published Gender Equality Plan (GEP) in order to be eligible to participate in calls with submission dates from 1 January 2022 onwards, including those under the European Partnership on Metrology (see Paper P02.04.13\_d1). The MSU would check whether organisations met the requirements as part of their legal entity checks. Organisations requiring GEPs but which failed to supply the necessary information would be removed from Call 2022 proposals during the negotiation process.

## **P02.05 Programme discussions**

### **P02.05.01 Information on ongoing activities**

Papers P02.05.01\_d1 on the status of EMPIR/Partnership reporting and overdue reports from projects and P02.05.01\_d2 on researcher grant status were noted,

### **P02.05.02 MSU audit, change of KPIs**

Marc Pieksma and Mari Aru had undertaken the annual audit of the MSU virtually on 4 May and the outcomes had been reported at the previous committee meeting in June. As the current KPIs for the MSU related to EMPIR, they had proposed that a set of KPIs for the MSU be established for the Partnership. In Marc's absence, Dagmar and Juliette Smillie (the MSU contract manager at NPL) had developed some new KPIs, which they had discussed with Maguelonne (Paper P02.05.02\_d1). Mari suggested that it would be helpful to include some numerical targets e.g. 80 %, however a number of KPIs related to Commission requirements / deadlines which essentially had a target of 100 %. It was agreed that Mari would review the KPIs and where appropriate propose some numerical targets. The KPIs were approved.

No.	Topic	Decision
P02-D10	P02.05.02 MSU KPIs for the Partnership	Paper P02.05.02_d1 (39) on the MSU audit KPIs for the Partnership approved.



No.	Topic	Action	Responsible	Due
P02-A23	P02.05.02 MSU audit, change of KPIs	Mari Aru to volunteer to undertake the MSU audit in spring 2023.	Mari	End Dec 2022

### **P02.05.03 PM report to BoD**

The PM's report to the BoD in September 2022 (Paper P02.05.03\_d1 (40)) was noted.

### **P02.05.04 Risk register**

The risks in the EURAMET risk register relating to the research programmes (Paper P02.05.04\_d1) were discussed. Marijn and Hans Arne suggested that the impact level for risk 10 'Failure in implementation of Partnership' should be increased from moderate. It was proposed it should be changed to high impact, low probability and this was agreed.

No.	Topic	Action	Responsible	Due
P02-A24	P02.05.04 Risk register	Dagmar to amend risk 10 in the risk register to 'high' impact and 'low' probability.	Dagmar	end Dec 2022

### **P02.06 Any other business**

#### **P02.06.01 Sub-committees' terms of reference**

The terms of reference for the sub-committees had been circulated previously over the summer for comment. Erkki suggested removing the reference to the EMPIR chair. The updated sub-committees' ToR would then be sent to the Partnership Committee for approval.

No.	Topic	Action	Responsible	Due
P02-A25	P02.05.05 AOB	Updated sub-committees' ToR to be sent to the Partnership Committee for approval.	Jan, Maguelonne	23 Dec 2022

#### **P02.06.02 Next meetings**

The next EURAMET General Assembly would be held in the week 30 May to 2 June 2023 in Tallinn, Estonia. The next meeting would be held in hybrid format towards the end of the 2023 General Assembly week, probably on 1-2 June (dates subject to the final schedule for the General Assembly).

Georgios Valsamos announced he would be leaving DG RTD in the new year. This would therefore be his last meeting., and he thanked EURAMET and the committee for their efforts in working together with the Commission to establish the Partnership.

Maguelonne thanked Georgios for his efforts and wished him well in the future. She then thanked Isabel and her colleagues at IPQ for the arrangements for the meeting venue and for the dinner the day before and the EURAMET staff and committee representatives for their contributions, and then closed the meeting.

## Decisions agreed at the 2nd Partnership Committee Meeting

No.	Topic	Decision
P02-D01	P02.01.01 Minutes	Paper P02.01.01_d2 (2) minutes of 1 <sup>st</sup> Partnership committee agreed previously by email.
P02-D02	P02.01.01 Adoption of the agenda	The agenda Paper P02.01.01_d1 (1)) was adopted.
P02-D03	P02.02.03 Ranked lists call 2022	The Partnership Call 2022 Review Conference and its evaluation process was accepted. Paper P02.02.03_d1 (8) detailing the ranked lists of proposals from Call 2022 (IEM, NRM, HLT, DIT, RPT) endorsed. Scenario D for funding lines for call 2022 approved (54 weighted votes, 58.1 % in favour of Scenario D, 38 weighted votes, 41.9 % in favour of Scenario G). Scenario D funds 2 DIT, 6 HLT, 6 IEM, 7 NRM, 4 RPT.
P02-D04	P02.04.05 Call 2023	Paper P02.04.05_d7 (24) on call 2023 Budget and Features Table approved unanimously, but with further increased maximum budgets for proposals from those in the paper, as follows FUN 2.3 M€, IND 2.3 M€, NRM 1.3 M€, RPT 0.9 M€ and CSA CB 1 M€. RPT average to be increased to 0.7 M€.
P02-D05	P02.04.05 Call scopes 2023	All call scopes for 2023 for RPT, IND, FUN, NRM and CSA CB (Papers P02.04.05_d2 (19), P02.04.05_d3 (20), P02.04.05_d4 (21), P02.04.05_d5 (22), P02.04.05_d6 (23)) approved unanimously, including agreement that the budget would not be included in the scope.
P02-D06	P02.04.07 Timetable 2023	Paper P02.04.07_d1 (26) Call 2023 draft timetable agreed including the stage 2 call dates, partnering meeting dates and revised SC-R and SC-CB meeting dates (SC-R 3 April am to 5 April, SC-CB 6 April am).
P02-D07	P02.04.09 Co-funding activities	Papers P02.04.09_d1 (31) and P02.04.09_d2 (32) on the co-funding strategy and annex unanimously approved.
P02-D08	P02.04.12 Partnership implementation finance	Review Conference in 2023 will be held face to face.
P02-D09	P02.05.02 MSU KPIs for the Partnership	Paper P02.05.02_d1 (39) on the MSU audit KPIs for the Partnership approved.

## Actions agreed at the 2nd Partnership Committee Meeting

No.	Topic	Action	Responsible	Due
P02-A01	P02.03.04 Biannual Reporting	Dagmar and Mikko to contact the Commission to find out who the current contact persons for the biannual reporting are following Maria Leek's departure, as she was responsible for the first biannual reporting.	Dagmar, Mikko	End Dec 2022
P02-A02	P02.03.05 Situation JRC	All Partnership Committee members to encourage the proposers in potential upcoming proposals to collaborate with the JRC in upcoming project/calls.	All committee members	Feb 2023
P02-A03	P02.04 Partnership implementation	Maguelonne to set up a Doodle poll to determine suitable dates for an SC-R meeting in early 2023.	Maguelonne	End Dec 2022



P02-A04	P02.04.02 Bidding table	Partnership Committee members to update the bidding table by the end of March 2023 and if necessary to do a second round of updates by the next Partnership Committee in June 2023	All Partnership committee members	Mar 2023 and Jun 2023
P02-A05	P02.04.04 Long term call planning	The Partnership committee to consider having a dedicated normative call in 2025 related to regulation only, i.e without a pre- and co-normative strand. The EMN and TC Chairs to be consulted on this topic.	All Partnership committee members, Maguelonne, Dagmar	End of Dec 2022
P02-A06	P02.04.08 Long term call planning	Partnership Committee members to send Miruna a list of regulations they are interested in, together with the relevant associated organisations, by 15 March 2023.	All Partnership committee members	15 Mar 2023
P02-A07	P02.04.05 Call scopes 2023	Call 2023 scopes for FUN, IND, NRM and RPT, and CSA CB approved by the committee to be included in the workplan 2023 and to be send for wider dissemination to the Steering Group by the end of December 2022.	Dagmar	end Dec 2022
P02-A08	P02.04.06 Guardians and Facilitator 2023	Partnership Committee to email suggestions for facilitators for call 2023 and 2024 to the EPM chair.	All Partnership committee members	By Feb 2023
P02-A09	P02.04.07 Timetable 2023	Partnership Committee members to take part in the PRT sifting during the period March 2023.	All Partnership committee members	Mar 2023
P02-A10	P02.04.07 Partnering meetings 2023	Once the list of potential SRTs for Call 2023 is circulated to the Partnership Committee in April 2023, Partnership Committee members are responsible for proposing which SRTs they would like to host partnering meetings for, and to provide the MSU) by mid May 2023 with information on the date of the meeting, the name of host and the format (hybrid/online).	All Partnership committee members	Mid May 2023
P02-A11	P02.04.08 Call scopes 2024	Dagmar to send call scopes 2024 to the Partnership committee by the end of December 2022 for comment.	Dagmar	end Dec 2022
P02-A12	P02.04.08 Call scopes 2024	Partnership committee members to send comments on the call scopes 2024 to Dagmar by the end of January 2023.	All Partnership committee members	end Jan 2023
P02-A13	P02.04.08 Call scopes 2024	Maguelonne and Dagmar develop the first draft of CSA call scope 2024 by the end of December and send to Hans Arne, Miruna and Jörn for input / comment. Updated version of CSA scope to be produced by the group by 20 January 2023.	Maguelonne, Dagmar, Hans Arne, Miruna, Jörn	end Dec 2022, 20 Jan 2023
P02-A14	P02.04.09 Co-funding activities	Dagmar / MSU to update the co-funding guidelines for financial reporting to include non-deductible VAT as an eligible cost.	Dagmar / MSU	22 Dec 2022
P02-A15	P02.04.09 Co-funding activities	Dagmar / MSU to adapt the CFS for co-funding to delete the point on double entry book-keeping.	Dagmar / MSU	22 Dec 2022
P02-A16	P02.04.09 Co-funding activities	Dagmar to send all co-funding guides and templates to the committee and all contact people asap, including the CFS template and annexes.	Dagmar	23 Dec 2022
P02-A17	P02.04.09 Co-funding activities	Maguelonne, Jan and Dagmar to develop a sanctions process for those organisations not providing their co-funding reporting on time.	Maguelonne, Jan, Dagmar	May 2023

P02-A18	P02.04.11 Partnership cost savings	Dagmar to provide Partnership committee members with the hotel requirements to host a review conference by 23 December and to ask for comments from the committee by mid-January.  In the meantime, the MSU will ask the known hotels if they are available and report back to the Partnership Committee.	Dagmar	23 Dec 2022
P02-A19	P02.04.11 Partnership cost savings	MSU to set up a tender for the review conference for 2024.	MSU	Summer 2023
P02-A20	P02.04.12 Partnership implementation finance	Dagmar / MSU to provide a spreadsheet on progress on co-funding activities on an annual basis.	Dagmar / MSU	May 2023
P02-A21	P02.04.12 Partnership implementation finance	Dagmar to inform the committee where the information about the common liability for the co-funding is documented.	Dagmar	End Dec 2022
P02-A22	P02.04.12 Partnership implementation finance	Mikko and Maguelonne to provide the Partnership Committee with a full financial picture of the Partnership member state cash contribution pot and predicted and committed spend for implementation of the programme and other activities, together with information about the various activities that were funded by the EMPIR cash contribution pot by March 2023.	Mikko, Maguelonne	Mar 2023
P02-A23	P02.05.02 MSU audit, change of KPIs	Mari Aru to volunteer to undertake the MSU audit in spring 2023.	Mari	End Dec 2022
P02-A24	P02.05.04 Risk register	Dagmar to amend risk 10 in the risk register to 'high' impact and 'low' probability.	Dagmar	end Dec 2022
P02-A25	P02.05.05 AOB	Updated sub-committees' ToR to be sent to the Partnership Committee for approval.	Jan, Maguelonne	23 Dec 2022

## PAPER LIST

Reference number	No	Title	Action required	Author
P02.01.01_d1	1	Draft agenda	For approval	
P02.01.01_d2	2	Minutes	For information (already approved by email)	
P02.01.02_d1	3	Summary of latest activities	for information	Maguelonne
P02.02.01_d1	4	Review Conference - IO draft public report	For information (if available)	(Dagmar)
P02.02.01_d2	5	Review Conference - IO draft private recommendations	For information (if available)	(Dagmar)
P02.02.02_d1	6	Referee statistics	For information	Lucy
P02.02.03_d1	7	Results from Review Conference	For information - ranked lists distributed at meeting	Dagmar
P02.02.04_d1	8	Selection scenarios - where to draw the lines	Presentation at meeting - for discussion and agreement	Dagmar
P02.03.01_d1	9	Steering group update	For information	Jörn
P02.03.02_d1	10	EMN, SRA and KPIs for the Partnership	Presentation at the meeting	Hans Arne
P02.03.03_d1	11	Pillar Assessment Status	presentation	Mikko
P02.03.04_d1	12	Biannual Reporting Information for Committee	presentation	Mikko
P02.03.05_d1	13	Situation JRC in the Partnership	presentation	
P02.04.01_d1	14	Budget Consideration of Partnership	for discussion	Maguelonne
P02.04.02_d1	15	Bidding Table	for information	Erkki
P02.04.03_d1	16	Bidding plan	for information	Maguelonne
P02.04.04_d1	17	Long term Call Planning Partnership	for approval	Dagmar
P02.04.05_d1	18	Formal agreement of 2023 workplan	for approval	Dagmar
P02.04.05_d2	19	Call scope RPT 2023	for approval	Paul
P02.04.05_d3	20	Call scope IND 2023	for approval	Jiri
P02.04.05_d4	21	Call scope FUN 2023	for approval	Filippo
P02.04.05_d5	22	Call scope NRM 2023	for approval	Dolores
P02.04.05_d6	23	Call scope CSA CB 2023	for approval	Erkki
P02.04.05_d7	24	Budget and Features Call 2023	for approval	Fiona
P02.04.06_d1	25	Guardians and Facilitator for Call 2023	for discussion	Maguelonne
P02.04.07_d1	26	Timetable 2023	for approval	Fiona
P02.04.08_d1	27	Call scope 2024 DIT	for discussion	Rado
P02.04.08_d2	28	Call scope 2024 NRM	for discussion	Dolores
P02.04.08_d3	29	Call scope 2024 GRD	for discussion	Jörn
P02.04.08_d4	30	Call scope 2024 RPT	for discussion	Paul
P02.04.09_d1	31	Co-funding finance strategy	for approval	Dagmar
P02.04.09_d2	32	Co-funding annex	for approval	Dagmar
P02.04.10_d1	33	Cash contribution participating states	for information	Jane
P02.04.11_d1	34	Cost savings in the Partnership	for discussion	Dagmar
P02.04.12_d1	35	Implementation finance Partnership	for approval	Dagmar
P02.04.13_d1	36	Gender Equality Plan	for information	Maguelonne
P02.05.01_d1	37	EMPIR/Partnership reporting and overdue reports from projects	for information	Dagmar
P02.05.01_d2	38	Researcher Grant status	for information	Nikos

P02.05.02_d1	39	MSU audit, change of KPIs	for approval	Marc / Dagmar
P02.05.03_d1	40	PMs latest report to BoD	for information	Dagmar
P02.05.04_d1	41	Programme Risks	for discussion	Dagmar

## **List of Participants**

### **A) Partnership Committee - Representatives**

<b>N°</b>	<b>Country</b>	<b>Name</b>	<b>Organisation &amp; position</b>
1	Austria	Petra Milota	BEV, Partnership Committee Representative
2	Belgium	Miruna Dobre	SMD, Partnership Committee Representative
3	Bosnia and Herzegovina	Alen Bosnjakovic	IMBiH, Partnership Committee Alternate
4	Croatia	Lovorka Grgec Bermanec	DZM, Partnership Committee Representative
5	Czech Republic	Jiri Tesar	CMI, Partnership Committee Representative
6	Denmark	Michael Kjaer	DFM, Partnership Committee Representative
7	Estonia	Mari Aru	Metrosert, Partnership Committee Representative
8	Finland	Erkki Ikonen	VTT, Partnership Committee Representative
9	France	Maguelonne Chambon	LNE, Partnership Committee Representative, Partnership Chair
10	France	Stéphane Plumeri	LNE, Partnership Committee Alternate
11	Germany	Jörn Stenger	PTB, Partnership Committee Representative
12	Hungary	Zsolia Nagyné Szilagyi	BFKH, Partnership Committee Representative
13	Ireland	Paul Hetherington	NML, Partnership Committee Representative
14	Italy	Filippo Levi	INRIM, Partnership Committee Representative
15	Lithuania	Arunas Gudelis	FTMC, Partnership Committee Representative
16	Netherlands	Marijn van Veghel	VSL, Partnership Committee Alternate
17	Norway	Geir Samuelson	JV, Partnership Committee Representative
18	Poland	Joanna Przybylska	GUM, Partnership Committee Alternate
19	Portugal	Isabel Araújo Godinho	IPQ, Partnership Committee Representative
20	Slovakia	Peter Pavlasek	SMU, Partnership Committee Representative
21	Slovenia	Rado Lapuh	MIRS, Partnership Committee Representative (excluding point P02.02)
22	Slovenia	Samo Kopac	MIRS, Partnership Committee Alternate (point P02.02)
23	Spain	Dolores del Campo	CEM, Partnership Committee Representative
24	Sweden	Jan Johansson	RISE, Partnership Committee Representative
25	Turkey	Mustafa Cetintas	TÜBITAK UME, Partnership Committee Representative

### **B) EURAMET officials, observers and invited guests**

<b>N°</b>	<b>Country &amp; Organisation</b>	<b>Name</b>	<b>Function in the Meeting</b>
26	EURAMET	Dagmar Auerbach	Programme Manager
27	EURAMET MSU	Fiona Redgrave	Keeper of the minutes, Deputy Programme Manager
28	EURAMET	Mikko Merimaa	General Secretary

29	EURAMET	Jan Rethmeier	Legal advisor
30	DG Research and Innovation, CE	Georgios Valsamos	Representative of DG Research and Innovation, CE
31	EURAMET	Julien Vuillemin-Toledo	Member Services Manager
32	EURAMET	Hans Arne Frøystein	Convenor WG EMNs
33	Bulgaria	Boryana Koleva	BIM, Observer, EMPIR Committee Alternate
34	Romania	George-Florian Popa	INM, Observer, EMPIR Committee Member
35	Switzerland	Hugo Lehmann	METAS, Observer, EMPIR Committee Member
36	United Kingdom	Louise Wright	NPL, Observer, EMPIR Committee Member

### **Apologies for absence**

<b>N°</b>	<b>Country &amp; Organisation</b>	<b>Name</b>	<b>Function in the Meeting</b>
37	Greece	Alexandros Lefkopoulos	EIM, Observer, EMPIR Committee Member
38	Serbia	Cedomir Belic	DMDM, Observer, EMPIR Committee Member