

1st Partnership Committee meeting

Minutes, 1-2 June 2022
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Minutes

1st Partnership Committee meeting

Wednesday 1 June 16:00 – 17:00 CEST (joint with Research Council and EMPIR Committee)

Wednesday 1 June 17:45 – 19:00 CEST Partnership Committee only

Thursday 2 June 09:00 – 13:00 CEST Partnership Committee only

BEV, hybrid

Agenda

- P01.00 Joint session with the Research Council and EMPIR Committee
- P01.01 Opening
 - Welcome and summary of the GA
 - Adoption of the agenda
 - Tour de table
- P01.02 Partnership: formalisation of the Committee
 - Partnership introduction (governance, commitment, voting weight, voting on Chair & Vice Chair, approval of PM & Co Chair SG)
 - Steering group
- P01.03 Partnership implementation
 - Progress of partnership (FFPA, MGA, CA, pillar assessment, KPIs)
 - Rules of Procedure, Conflict of Interests, Code of Conduct
 - Summary of BoD approvals regarding Call 2021/22
 - Budget considerations of Partnership
 - Bidding table & budget plan
 - Implementation finance – Partnership
 - SRT voting for Call 2022 (cap decision, SRT selection)
 - National strategic priorities, partnering meetings
 - Call scopes 2023, Call scope ideas 2024
 - Workplan 2023
 - Guardians and facilitators
 - Gender equality plan

- P01.04 Joint programme discussions
 Information on ongoing activities
 MSU audit, change of KPIs
 PM report to BoD
 Subcommittee (voting, ToR)
- P01.05 Any other business
 AOB
 Next meetings

P01.00 Joint session with the Research Council and EMPIR Committee

The Partnership Committee meeting was preceded by a joint session of the Research Council, the EMPIR Committee and the Partnership Committee. The Research Council members, EMPIR Committee members, Partnership Committee members and observers were welcomed to the meeting and the Research Council members introduced themselves.

The Research Council had met earlier in the afternoon and discussed a range of topics including the EURAMET 2030 strategy, the EMN landscape, climate change and the impact of the war in Ukraine.

Georgios provided an overview of Steering Group, which would be a new governance body for the Partnership, and which was required as a result of the Impact Assessment and the Decision. Details are included under 'P01.02.02 Steering group'. The Steering Group was a novelty compared to the previous programmes. Marc Pieksma, as the EMPIR deputy chair, explained the roles of the Steering Group and the Research Council (see 'P01.02.02 Steering group'). Ashok Ganesh from CEN/CENELEC commented that he has just received his appointment letter for the Steering Group. He needed to consult internally within his organisation, but he hoped it would be possible for him to be a member of the Steering Group. Dietrich Imkamp explained that he was in the same situation.

The Research Council were thanked for their attendance at the meeting and the joint session was closed.

P01.01 Opening of the Partnership Committee meeting

P01.01.01 Welcome

Maguelonne welcomed everyone to the first Partnership committee meeting. A number of countries had been invited as observers i.e. Bulgaria, Greece, Latvia, Romania, Serbia, Switzerland and the UK, as they had not yet made a commitment to the Partnership or completed an association agreement to Horizon Europe. In some cases, countries which had made a commitment had not yet formally confirmed their committee member and deputy. All attendees introduced themselves.

P01.01.02 Adoption of the agenda

The agenda for the meeting was adopted and the minutes of 4th BoD WG Partnership meeting, which had been uploaded to the website previously, were agreed.

No.	Topic	Decisions
P01-D01	P01.01.02 Adoption of the agenda	Paper P01.01.02_d1 (1) agenda for the meeting adopted.
P01-D02	P01.01.02 Minutes	Minutes of 4th BoD WG Partnership meeting (Paper P01.01.02_d2 (2)) which had been uploaded to the website previously were agreed.

P04.01.03 Summary of the GA

A summary was provided of the General Assembly. Amendments of EURAMET's by-laws and rules of procedure, which were required due to the establishment of the Partnership, had been approved. A new DI for flow from Portugal, LNEC-UHM, had joined EURAMET. The GA had approved a new sub-committee within TC-M for gravimetry. Two new EMNs, one on Pollution Monitoring and the other on Safe and Sustainable Food had been approved, bringing the total number of EMNs to 11.

Miruna Dobre had been elected as the EURAMET vice chair (GA), Gregor Dudle, JT Janssen and Aigar Vaigu were re-elected to the BoD and Hans Arne Frøystein was elected as a new BoD member. In addition, Jacco de Pooter had been re-elected as TC-IR chair for a second term, and Martti Heinonen re-elected as a member of the internal audit committee.

P01.02 Partnership: formalisation of the Committee

P01.02.01 Partnership introduction (governance, commitment, voting weight, voting on Chair & Vice Chair, approval of PM & Co Chair SG)

Maguelonne provided an overview on the progress of the Partnership. The Financial Framework Partnership Agreement (essentially the contract between the EC and EURAMET for the Partnership) was signed at the end of March. However it required an amendment to take into account some developments since early spring. To date 23 countries have joined the Partnership and made a formal commitment, amounting to ~390 million €. Four countries (Bulgaria, Greece, Romania and Serbia) were currently in discussion with their ministries regarding joining. Switzerland had not associated to Horizon Europe and was not covered by the transitional agreement, whilst the UK was aiming to participate in the Partnership and was covered by the transitional agreement, but its association had been delayed for political reasons. Both countries would participate in call 2021 projects as associated partners (i.e. without EC funding) and therefore could not coordinate. Switzerland would participate in call 2022 projects as an associated partner, whilst the UK would participate in these projects but its participation type was less clear (dependent on EC requirements and UK government decisions).

Maguelonne explained that the Partnership governance needed to be formalised. As the Partnership Committee had now been established, the BoD working group on the Partnership would be dissolved. There would be two separate committees - one for EMPIR and one for the Partnership. It would therefore be necessary to elect the chair and deputy for the Partnership Committee. The voting weights for the current Partnership Committee were presented. The Member Services Manager asked whether there were any further candidates for the post of Partnership Chair, other than Maguelonne. As there were no further candidates he proceeded with the election. The results of the election were announced during the meeting on the following day. Maguelonne Chambon was unanimously elected as the first Partnership Committee Chair (23 votes in favour, no votes against, no abstentions). Maguelonne confirmed that she accepted the appointment with her term of office running from 1 June 2022 to 31 May 2025.

Marc Pieksma's term as EMPIR deputy chair would end at the end of 2022, so an election would be necessary immediately following June committee meeting. Marc had indicated that he would be willing to stand for a second term. Maguelonne noted that although it was not required, there would be benefits if the EMPIR and Partnership deputy chairs were the same person. The Member Services Manager would initiate the call for candidates and election process following the meeting. The effective start dates for the terms of office for Partnership officials, particularly the Deputy Chair, would need to be clarified.

The proposal by the BoD for Dagmar Auerbach (currently the Programme Manager for EMPIR) to also be appointed as the Programme Manager for the Partnership was approved unanimously by the committee.

Based on information provided by Georgios during the joint Research Council, EMPIR, Partnership Committee meeting, the proposal for Natália Kolibová to be the co-Chair of the Steering Group was approved by the Committee.

No.	Topic	Decisions
P01-D03	P01.02.01 Election of Partnership Chair	Maguelonne Chambon elected unanimously as the 1st Partnership Committee chair (23 votes in favour, no votes against, no abstentions). Maguelonne confirmed that she would accept the position. Term of office from 1 June 2022 to 31 May 2025.
P01-D04	P01.02.01 Approval of the Programme Manager	Proposal by the BoD for Dagmar Auerbach (currently the Programme Manager for EMPIR) to also be appointed as the Programme Manager for the Partnership approved unanimously by the committee.
P01-D05	P01.02.01 Approval of the Co-Chair for the Partnership Steering Group	The proposal by the Commission and EURAMET for Natália Kolibová to be the Co-chair of the Partnership Steering Group was approved by the Committee.

No.	Topic	Actions	Responsible	Due
P01-A01	P01.02.01 Formalisation of Partnership Committee - Future election	Member Service Manager to start the election process for the Partnership Deputy Chair within 1 week of the meeting in summer 2022.	Member Service Manager	Jul

P01.02.02 Steering group

Georgios provided an overview on the Steering Group for the Partnership. As per the Decision, the Steering Group would be one of the governance bodies for the Partnership, and this was a new feature for all partnerships. The role of the Steering Group would be to:

- Identify emerging technologies, innovations, markets and industrial applications where metrology research and innovation could become relevant in the future
- Identify research areas which contribute to the smooth functioning of the internal market and to the Union's goal of achieving climate neutrality by 2050 at the latest, including to relevant regulations and standards
- Advise the Metrology Partnership on priorities for its future work programmes

The Steering Group would comprise 4 representatives from European standard setters and regulators designated by EURAMET, 4 representatives from different European Partnerships appointed by the Commission, 4 representatives from the European scientific community appointed by the Commission, the EURAMET Chairperson, and 2 co-chairs, one from the Commission and one representative from a national ministry designated by EURAMET. The Commission had run a call for candidates in March/April for the 8 positions it would appoint, resulting in 10 candidates from research and 11 from Partnerships. In establishing the Steering Group, the Commission sought to ensure a balanced composition (skills, knowledge, geographical, diversity, gender). The potential members included 8 women and 7 men from 10 different countries, including 4 from Eastern European countries. Their expertise covered manufacturing / digital technologies, environment / energy, health and social. The full list of Steering Group members had not yet been confirmed as appointment letters were currently in the process of being sent out, and potential members then needed to confirm their acceptance of the post. The co-chairs would be Mr Peter Dröll Director of Prosperity Directorate in DG Research and Innovation of the European Commission and Ms Natália Kolibová Counsellor of the Administrative Activities Unit for the Czech Office for Standards, Metrology and Testing.

The first meeting of the Steering Group would be on 24 June and would include observers from the Commission and EURAMET (Maguelonne and Dagmar). The meeting would address the rules of procedure, discuss the work programme and exchange information on strategic priorities.

Marc Pieksma provided an overview of the role and composition of the Research Council, which was established in 2007 as part of the implementation of the EMRP. The Research Council comprised 9 personal members who were experts from industry, research and academia and appointed by EURAMET for their experience and expertise, plus 6 institutional members from CEN/CENELEC, BIPM, ERC, WMO, WELMEC, and Eurolab. In addition, the Commission had a seat on the Research Council. The Research Council's responsibilities were to advise EURAMET on (i) research strategy, (ii) research programme structure and governance, (iii) integration of EURAMET in the European and international metrology environment and (iv) call scopes.

There was some overlap between the Research Council and the Steering Group, as both advised EURAMET on research issues. The Research Council members were closer to the metrology community and advised on broader strategy and governance. The Steering Group members were from the science community and other Partnerships, and hence were likely to be less familiar with metrology but would establish links with other EU Partnerships and Horizon Europe. EURAMET proposed that both Boards exchange their minutes and that other representatives might be mutually invited to attend the other Board meeting. Richard Brown suggested that it might be helpful to have a table or diagram showing which aspects are dealt with by which bodies.

P01.03 Partnership implementation

P01.03.01a Progress of partnership (FFPA, MGA, CA, pillar assessment, KPI)

The Financial Framework Partnership Agreement (FFPA), which was essentially the contract between the Commission and EURAMET detailing the implementation of the Partnership and the tasks which are delegated from the EC to EURAMET in the administration of the Partnership, was signed at the end of March. However, an amendment to the FFPA was required to incorporate recent developments.

In addition to negotiation of the FFPA, Dagmar had held discussions with Commission related to the model grant agreement (MGA), unfunded partners, associated partners, the reporting schedule and the key performance indicators (KPIs), the contribution agreement and the pillar assessment. EURAMET had received a draft of the MGA and the aim was to finalise the MGA by the end of June, however this was dependent on progress with the Commission. Jan Rethmeier was working on the model Consortium Agreement for the Partnership, but progress was dependent on the MGA and the approaches adopted for associated partners.

The Commission required EURAMET to undergo a pillar assessment, which unlike previous ex ante audits EURAMET would need to issue a tender for and to pay for. EURAMET had originally been informed that an ex ante audit or pillar assessment would not be required. Georgios explained that they had tried to avoid or to minimise the requirement for a pillar assessment, but in March a central unit of the Commission had informed them that a pillar assessment was needed, contrary to earlier information. The assessment would be more extensive than for EMPIR, with new pillars 7 to 9. The pillar assessment would involve a lot of work for the MSU and the secretariat. The tender for the pillar assessment should be issued in June.

EURAMET also had to complete a risk assessment for the Commission, however this could not be closed until the tender was issued for the pillar assessment. The contribution agreement between the Commission and EURAMET needed to be established as there would be no prefinancing for the projects without this in place, however the contribution agreement could not be provisionally finalised without the completed risk agreement. A number of actions therefore needed to be completed and agreements put in place before EURAMET could complete the negotiations of the projects, issue any grant agreements and provide prefinancing, and unfortunately progress on some of this was outside of EURAMET's control.

Dagmar reminded the committee that the unfunded partner category for the Partnership was more restricted than under EMPIR and that participants from non-EU, non-associated and non-auto eligible countries would need to participate as associated partners. Associated partners do not sign the grant agreement and need to be associated to one or more beneficiary. Information on associated partners had been provided to coordinators in the spring and consortium had been asked to decide which beneficiaries each associated partner would associate to. Progress within the consortia on this had been rather slow, and this needed to be resolved before grant agreements for the majority of projects could be issued. Associated partners were discussed, and it was agreed that EURAMET would recommend that EURAMET NMIs and DIs participating in Partnership projects, and which will be associated partners, should be associated to all internal beneficiaries.

21 KPIs had been agreed for the Partnership addressing the 5 objectives (see Paper P01.03.01_d4 (8)). Some of the KPIs were similar for all Partnerships, others were specific to the metrology Partnership with some relating directly to the projects. The KPIs for the first objective related to EMNs, the second to uptake by end users and the generation of 50 million euros of turnover per year, the third to transfer of knowledge and dissemination, the fourth to standardisation, public policies and the twin transition, and the fifth to engagement mechanisms and uptake by end users in particular related to the twin transition. Dagmar explained that end user engagement mechanisms could include approaches such as new calibrations in hospitals, published documentary standards etc. Some KPIs would be more applicable to some JRPs or TPs than others, but the majority in 2, 3, 4, and 5 were applicable to all JRPs, and the expectation was that all projects would contribute to the KPIs. Consortia would therefore need to take these into account in the planning and implementation of their projects and be prepared to report on their project's contribution to the KPIs.

No.	Topic	Decisions
P01-D06	P01.03.01a Progress on the Partnership – Associated Partners	The committee agreed that EURAMET would recommend that EURAMET NMIs and DIs participating in Partnership projects, and which will be associated partners, should be associated to all internal beneficiaries.

P01.03.01b Rules of Procedure, Conflict of Interests, Code of Conduct

The rules of procedure proposed for the Partnership Committee (Paper P01.03.01_d7 (42)) had been approved by the Commission. Assuming the committee approved the RoP, they would then go to the General Assembly for formal approval. Rado asked whether there was still a rule about only one person per country attending the committee meeting, as it might be useful if more than one person could attend, particularly for countries with a lot of DIs. Zijad suggested that those countries with larger voting could have more participants at the meeting, but other committee members considered that this would make the committee more unbalanced. Jan explained that there was no legal reason for the limitation, but it was there for practical purposes and to ensure fairness between countries. He could look at making the text clearer that only one person could attend. Maguelonne asked whether there were any strong objections to keeping the status quo, and as there were none it was agreed to continue with the requirement for only one member or deputy to attend the meeting either in person

or virtually. Paper P01.03.01_d7 (42) on the Rules of Procedures for the Partnership Committee was endorsed unanimously.

Under the requirements for the Partnership, all participants at future meetings, including committee representatives and deputies, EURAMET officials and MSU/secretariat members etc, would need to sign the code of conduct and conflict of interest forms before the next committee meeting. This was a requirement for all partnerships. Maguelonne reminded committee members that EURAMET needed to receive confirmation of the representative and the alternative for each country, and she would then check with the Commission for consistency of the information provided. This information was needed not only so that EURAMET knew who needed to sign the code of conduct and conflict of interest forms, but also for the election of the sub-committee members, who would normally only be from the Committee representatives. The draft documents had only been received recently from the Commission; hence they had only just been uploaded to the website. The code of conduct and conflict of interest declaration documents were endorsed unanimously by the committee, with no abstentions nor objections.

No.	Topic	Decisions
P01-D07	P01.03.01b Partnership Committee Rules of Procedures	Paper P01.03.01_d7 (42) on the Rules of Procedures for the Partnership Committee was endorsed unanimously.
P01-D08	P01.03.01b Partnership Committee Rules of Procedures	The committee agreed that, as per the EMPIR Committee, the requirement that only one representative from each member country could attend the meeting (either in person or virtually) should remain for the Partnership Committee. The only exception would be where a second person was an invited guest with a specific role in the meeting.
P01-D9	P01.03.01b Code of Conduct and Conflict of Interest	The Code of Conduct and Conflict of Interest documents provided by the Commission, in line with other Partnerships, were endorsed unanimously by the committee (no abstentions, no votes against).

No.	Topic	Actions	Responsible	Due
P01-A02	P01.03.01b Code of Conduct and Conflict of Interest	EURAMET Secretariat to send Code of Conduct and Declaration of no Conflict of Interest to all committee members, deputies and relevant Secretariat / MSU members. Recipients to sign and return the documents as soon as possible and before the next meeting.	Secretariat, all committee members	Nov 2022

P01.03.02 Summary of BoD approvals regarding Call 2021/22

During the November committee meeting the BoD had formally approved the ranked lists from the 2021 review conference and the recommendation from the working group to fund 13 projects. Subsequent to the committee meeting it was agreed that, due to the delays in the UK association to Horizon Europe, UK participants would be switched to associated partners for the Call 2021 projects. Four of the 13 projects were coordinated by UK NMI/DIs, and the MSU worked with consortia as they identified replacement coordinating organisations. The MSU then determined how much money would be released as a result of the transfer of coordination activities and the UK changing to unfunded status, and hence how many additional projects could be funded. As a result, the BoD approved a further 3 projects (v13, n07, n10). The two normative projects were re-submitted as PRTs to Call 2022 (before the decision on funding the extra projects was made) and this would affect the vote on the SRTs late in the meeting.

P01.03.03 Budget considerations of Partnership

Maguelonne explained that due to the issues with the association arrangements for Switzerland and the UK, neither METAS, NPL nor LGC could coordinate call 2022 projects. As call 2022 was significantly larger than call 2021 – 5 TPs compared with 2 TPs, - the risk of no bids was higher. This would result in a higher success rate for proposals and potentially lead to a call that was not considered competitive by the Commission. Maguelonne, Marc and Dagmar therefore proposed that the maximum budget for each project be increased, so that for a given amount of money fewer projects would be funded and hence the success rate would be

lower, thus increasing the chance of a competitive call. The 2022 call budget and features document had therefore been updated with increased project caps and averages for consideration (Paper P01.03.03_d1 (12)). Mikko commented that, in addition to reducing the chance of a non-competitive call, the increase in the project cap also took account to some extent of inflation and the fact that the overhead rate for all participants was now 25%, compared to the previous rate of 5% for NMIs and DIs. Zijad asked whether it would be possible to increase the external percentage for RPTs from 20 % to 30 %. He was reminded that it was only a target so it would be kept at 20 % for 2022 and it could be modified for next year if bidding in 2022 indicated that this was needed. The committee agreed to increase the caps as proposed in Paper P01.03.03_d1, however Erkki was not in favour of changing the averages, so these were left as per the values published at stage 1.

No.	Topic	Decisions
P01-D10	P01.03.03 Call budget and features	Maximum EU funding per project detailed in Call Budget and Features should be increased, as per the values included in Paper P01.03.03_d1 (12). The average values should remain as per the values in the version of Call Budget and Features published as v1.0 for Call 2022 stage 1.

P01.03.04 Bidding table & budget plan

Based on the decision in P01.03.03 on the project caps and the desire to reduce the chance of no bids, the committee agreed that the overbidding factor should also be increased in a controlled manner, and it was concluded that an increase from 1.8 to 2.0 would be appropriate.

All countries were asked to send their updated 2022 bidding figures for each TP to Maguelonne by 23 June. Increases in planned bidding of up to 10% of the initial 2022 figures were permitted for those countries who want to have such an increase. Discussion on detailed bidding control would be delayed until a later meeting, as concerns related more to underbidding and no bids rather than overbidding. In any case, it would be necessary to see how the bidding proceeded for call 2022 due to the various uncertainties.

It was important to obtain information about no bids as soon as possible, as this would help with the planning for the referees and the review conference. Dolores, who had been a TP IND facilitator in the past, noted that it could be difficult to obtain any useful data before the end August. Maguelonne asked committee members to push their labs to provide this information early on.

No.	Topic	Decisions
P01-D11	P01.03.04 Bidding table & budget plan	The committee agreed that the nominal overbooking factor for Call 2022 could be increased from 1.8 to 2.0, to take into account the uncertainties related to various countries' participation type and their eligibility to be funded and the risk of no bids.

No.	Topic	Actions	Responsible	Due
P01-A03	P01.03.04 Bidding table	Committee members to review the bidding table. Anyone wanting to change their bidding figures, taking into account the permitted increase in planned bidding of up to 10% of the initial 2022 figures , or the distribution of their bidding for call 2022, to send the updated information to Maguelonne by 23 June 2022.	Committee members	By 23 Jun

P01.03.05 Implementation finance – Partnership

Paper P01.03.05_d1 (15) detailed the Partnership Implementation finance, including the management costs incurred for 2021 (as ineligible costs due to the delay in the Decision), a cost budget for 2023 for the implementation of the Partnership and proposed values for invoices that EURAMET should pay to NPL for the MSU regarding the Partnership implementation in 2023. There were some variations between categories, but overall the current forecast for 2022 (eligible costs) was about 60 k€ less compared to the approved budget, primarily due to the higher effort in EMPIR regarding the upcoming Pillar Assessment which was related to EMPIR. In addition, some costs, such as the new website, were assigned to EMPIR. There would be a number of years where both EMPIR and the Partnership would be running in parallel, and it would be necessary to consider both sets of finances to obtain an overall picture as the work under EMPIR reduced and the Partnership ramped up. In particular years some types of activities e.g. midterm reviews, would only appear in one programme, whereas others e.g. project reporting, would apply to both. Some members commented that it was not clear what was covered by some categories in the budget, in particular the review conference

category, and Dagmar and Maguelonne agreed to provide the committee with a full overview of the review conference costs for EMPIR / Partnership from recent years for the November meeting.

Due to fewer countries currently participating in the Partnership, the overall cash contribution was broadly the same as for EMPIR, however costs had obviously increased over the last decade and hence the budget would not fund the same level of activities as for EMPIR. Maguelonne commented that EURAMET was working to encourage additional countries to join the Partnership and 4 countries were in discussion with their ministries. She noted however, that the focus for some countries might be services or supporting regulation rather than research. Committee members were reminded that core activities for the implementation of the programme were a contractual obligation and non-negotiable (call process, review conference, project negotiations and contracting, project reporting and monitoring, upstream reporting to the Commission including finances, midterm reviews, ex post audits, assessment of project impact, liaison with the Commission on the Partnership, etc), and hence less funds would be available for discretionary activities. Although some activities could continue to be funded under EMPIR for a couple of years (only the previous day the EMPIR committee had agreed a budget of 210 M€ for 2023 capacity building external costs), those funded needed to be managed carefully. For the Partnership it would therefore be necessary to look at alternative sources of funding for some activities that had historically been funded from the cash contribution. Dagmar suggested that it might be possible to fund some capacity building activities from the EU funds and would like to consider including a coordinating and support action in the work plan for 2023. This proposal was received favourably by the committee and was discussed in further detail under P01.03.09. The Partnership implementation finance Paper P01.03.05_d1 (15) was approved unanimously.

No.	Topic	Decisions
P01-D12	P01.03.05 Partnership implementation finance	Partnership implementation finance Paper P01.03.05_d1 (15) approved unanimously. Note, all capacity building activities covered by the cash contribution are funded via EMPIR and are included in the EMPIR implementation budget approved by the EMPIR Committee on 1 June 2022.

No.	Topic	Actions	Responsible	Due
P01-A04	P01.03.05 Partnership implementation finance	Dagmar to provide the Committee with a full overview of the review conference costs for EMPIR / Partnership from recent years	Dagmar / MSU	Nov 2022

P01.03.06 SRT voting for Call 2022 (cap decision, SRT selection)

The PRTs received (P01.03.06_d4 (19)) were distributed to the BoD Partnership working group on 8 March 2022. WG members who were not members of the sub-committees were invited to contribute to the prioritisation process, and two did so. All PRTs were reviewed and prioritised by 8-10 people. The white/grey/black list of PRT titles (Paper P01.03.06_d3 (19)), proposing which PRTs were recommended to go forward, which ones would be voted on and which would not be taken forward, was distributed to whole WG on 4 April following the sub-committee meetings.

The white/grey/black lists of Digital, Health, Integrated European Metrology, Normative and Research Potential PRTs (Paper P01.03.06_d3 (19)) were approved. For digital transformation the committee need to select 2 out of the 4 proposals on the grey list. As a result of a vote (d05 15.6 %, d06 30.6 %, d07 16.1 %, d08 37.8 %) 2 DIT SRTs d06 and d08 would go forward from the grey list, d05 and d07 would not proceed. For normative the original plan was for the committee to select 2-3 out of the 5 topics on the grey list. However, 2 of the SRTs on the white list had been funded as additional; projects under call 2021 and hence were no longer available to be SRTs in 2022. The committee therefore needed to vote for 4 out of the remaining 5 SRTs or alternatively they could agree to take all 5 forward as SRTs. The committee agreed that all 5 remaining grey NRM SRTs should go forward to stage 2.

Paper P01.03.06_d1 (16) included the draft SRT titles and objectives. There were no comments, so the SRT titles and objectives were approved.

No.	Topic	Decisions
P01-D13	P01.03.06 Call 2022 SRTs	List of white/black/grey assignment of Call 2022 PRTs (Paper P01.03.06_d3 (18)) approved, thus confirming the SRTs that would not be taken forward, the SRTs guaranteed to go forward and the SRTs which would be voted on.
P01-D14	P01.03.06 Call 2022 SRTs	List of HLT SRTs, IEM SRTs and RPT SRTs to go forward agreed (Paper P01.03.06_d3 (18)). As a result of a vote (d05 15.6 %, d06 30.6 %, d07 16.1 %, d08 37.8 %) 2 DIT SRTs d6 and d8 would go forward from the grey list, d5 and d7 would not proceed. The committee agreed that all 5 NRM SRTs in the grey zone would go forward rather than selecting 4 out of the 5. NRM SRTs n10, n11, n12, n13 and n14 would therefore go forward from the grey list.
P01-D15	P01.03.06 Call 2022 SRTs	Call 2022 SRT titles and objectives were approved (Paper P01.03.06_d1 (16)).

P01.03.07 National strategic priorities and partnering meetings

Paper P01.03.07_d2 (22) included the most up-to-date information about the partnering meetings for Call 2022. Some of the meetings would be held as hybrid meetings, others would be held as virtual meetings only. Information was still awaited from some hosts and some SRTs did yet not have confirmed dates or hosts. Committee members were therefore encouraged to contact the MSU if they were able to host partnering meetings for those SRTs that did not yet have hosts assigned.

Committee members were reminded that they could select up to two national strategic priorities interests. The national strategic priorities should be emailed to the MSU by 9 June.

No.	Topic	Actions	Responsible	Due
P01-A05	P01.03.07 Call 2022 Partnering meetings	Committee members to contact the MSU (part.msu@euramet.org) if they are able to host partnering meetings for those SRTs that do not yet have hosts assigned.	Committee members	Jun
P01-A06	P01.03.07 National strategic priorities call 2022	Committee members to email up to two national strategic priorities interests to part.msu@euramet.org by 9 June.	Committee members	9 Jun

P01.03.08 Call scopes 2023, Call scope ideas 2024

Dagmar had received minor updates to the 2023 call scopes which she had incorporated. The updated 2023 call scopes for FUN, IND, NRM and RPT were available as Papers P01.03.08_d1 (23), P01.03.08_d2 (24), P01.03.08_d3 (25) and P01.03.08_d4 (26) respectively.

P01.03.09 Workplan 2023

The final version of the 2022 work plan agreed by the Commission had been uploaded as Paper P01.03.01_d2 (6), together with the KPIs (Paper P01.03.01_d4 (8)).

Based on the discussions concerning the Implementation Finance in P01.03.05, Dagmar asked whether the committee wished to include a coordinating and support action (CSA) for capacity building for 2023. She had checked with the Commission recently and Georgios had confirmed that this was a possibility. The plan would be for a competitive CSA call, with the selected consortium then putting together, delivering and monitoring various CB activities and schemes (e.g. RMGs, training, mentoring). Another capacity building mechanism, the Research Potential projects were research and innovation activities and were already included in the 2023 workplan. Some information would be required quickly, with final information by the start of September at the latest, as Dagmar needed to submit the 2023 workplan to the Commission in September. She suggested that the budget for a potential 2023 CSA call would be around 1-2 M€. Most committee members agreed that using some of the EU funds for a CSA on capacity building was a good idea and fitted with the objectives of the programme, but some were concerned about the short timescale. The short timescale was acknowledged; however, the alternative would be to wait until 2024 for a call, meaning that activities would not be funded until 2025.

It was agreed that a CB CSA call should be piloted in 2023 with a budget of 1 M€. Dagmar would draft an initial call scope for the CSA CB and work with Paul Hetherington (Chair BoD WGCB) and Miruna Dobre (Vice Chair GA) to seek input from the Partnership Committee. The committee discussed options for redistributing budget

within Call 2023, and it was agreed that Maguelonne would email the committee proposing 3-4 scenarios for redistributing budget (~1 M€) from other TPs in order to fund a CSA on capacity building in Call 2023.

No.	Topic	Decisions
P01-D16	P01.03.09 Workplan 2023	Plans for a coordinating and support action on capacity building, funded via the Partnership EU funds, to be included in the 2023 workplan with a budget of ~1 M€ for 2023.

No.	Topic	Actions	Responsible	Due
P01-A07	P01.03.09 Workplan 2023	Dagmar to include plans for a coordination and support action on capacity building to be included in the 2023 workplan. Dagmar to draft an initial call scope for the CSA CB and work with Paul Hetherington (Chair BoD WGCB) and Miruna Dobre (Vice Chair GA) to seek input from the Partnership Committee.	Dagmar, Paul, Miruna	Jul
P01-A08	P01.03.09 Workplan 2023	Maguelonne to email the committee proposing 3-4 scenarios for redistributing budget (~1 M€) from other TPs in order to fund a coordination and support action on capacity building in Call 2023.	Maguelonne	Jun

P01.03.10 Guardians and facilitators

A summary was provided of the guardians and facilitators for call 2022. Committee members were asked to consider potential facilitators for the Fundamental and Industry calls in 2023, and to bring proposals to the November meeting.

No.	Topic	Decisions
P01-D17	P01.03.10 Guardians and Facilitators Call 2022	The following people were approached and have agreed to act as TP Facilitators for Call 2022: Digital Transformation: Dana Vlad, SMD Health: Karolina Weberova, CMI Integrated European Metrology: Thekla Kiffmeyer, PTB Normative: Eveline Domini, LNE Research Potential: Tanasko Tasic, EURAMET

No.	Topic	Actions	Responsible	Due
P01-A09	P01.03.10 Guardians and Facilitators Call 2022	Dagmar to arrange and hold briefing session with the Call 2022 TP Facilitators.	Dagmar	Jun/Jul 2022

P01.03.11 Gender equality plan

Members were reminded of the requirements to establish and publish gender equality plans (see Paper P04.06.05_d1) as part of the eligibility requirements for proposals submitted from 2022 onwards to Horizon Europe and the Partnership.

No.	Topic	Actions	Responsible	Due
P01-A10	P01.03.11 Gender equality plans	Committee members to complete the actions detailed in Paper P04.06.05_d1 (32) from the previous meeting related to gender equality plans to ensure that the NMI/DIs in their country continue to be eligible to participate in Horizon Europe and Partnership calls from 2022 onwards.	Committee members	Summer 2022

P01.04 Joint programme discussions

P01.04.01 Information on ongoing activities

Paper P01.04.01_d3 (31) detailed the current status of the negotiations for the 16 Call 2021 projects. The ethics screening of the 3 additional projects (21GRD10, 21NRM05 and 21NRM06) by independent external experts had just been completed, so the negotiations would start shortly. Progress on negotiations on the other projects was dependent in part on the availability of the Partnership model grant agreement and progress within the consortia related to which beneficiaries the associated partners would be associated to.

Papers P01.04.01_d1 (29) and P01.04.01_d2 (30) detailing the timetable 2022, including confirmed dates for individual midterm reviews, sub-committee meetings, MSU audit, the review conference and the Partnership committee meeting, and the draft timetable for 2023 respectively were noted. Erkki raised concern that the planned partnering meetings of 2023 were in the middle of summer holiday period in Northern Europe (middle of July). For fair treatment of all participants, he asked MSU to consider actions that might enable the partnering meetings to be moved 1 week earlier, like the timing of 2022.

P01.04.01_d4 (32) on the status of the reporting for EMPIR projects was noted.

Paper P01.04.01_d5(33) on the status of RMGs was noted. The RMG call in 2022, funded from EMPIR, would be open for both EMPIR and Partnership projects. However, it was anticipated that there would only be a limited number of applications for Partnership RMGs due to the delays in starting the Partnership projects as a result of the lack of the MGA etc.

Paper P01.04.01_d7 (35) detailing the plans for the 2022 review conference and the rationale for returning to a face-to-face event, taking into account feedback from various independent observers, referees and proposers, was noted. Dagmar explained that a hybrid review conference was riskier and much more complex logistically (it would be difficult to guarantee equal treatment of all representatives regardless of their format of participation), and that both hybrid and virtual review conferences would require significantly more MSU staff to deliver them. In addition, if a virtual review conference were to incorporate the level of interaction desired by the independent observers, referees and proposers it was likely to require increasing the duration of each TP from 2 days to 3 days. P01.04.01_d6 (34) provided statistics on referees currently registered.

Paper P01.04.01_d8 (36) detailed the 2022 midterm reviews plus those planned for 2023. Midterm reviews for call 2019 JRPs (ENG, ENV, NRM and RPT) had been held virtually in February - March 2022. The collated reports from these reviews were available as Paper P01.04.01_d9 (37). Three projects, 19ENV05, 19ENG08 and 19RPT01, had improvement plans and these were addressed via the EMPIR Committee. The midterm reviews for all the 12 JNPs, would be held at LNE on 27-28 June. Unlike the midterm reviews for JRPs, JNPs were of very different ages as the midterm reviews would cover calls 2018, 2019 and 2020 together. The 2023 midterm reviews for EMPIR call 2020 would cover TPs FUN and IND in February at PTB Berlin and TP NRM in March at LNE.

P01.04.02 MSU audit, change of MSU KPIs

Marc Pieksma and Mari Aru had undertaken the annual audit of the MSU virtually on 4 May, and their report was available as Paper P01.04.02_d2 (39). Marc noted that for the last two years the MSU have had a very heavy workload, particularly in preparation for the new programme, and that ongoing delays and uncertainties with the MGA etc were adding to that workload. Both auditors agreed that the MSU provided a very professional service and gave very good value. They had had a brief discussion about updating the KPIs for the MSU (the current KPIs were established for EMPIR), and this would be revisited at a later date. There were no comments or questions on the audit.

P01.04.03 PM report to BoD

The PM's report to the BoD in April 2022 (Paper P01.04.03_d1 (40)) was noted.

P01.04.04 Subcommittee (voting, ToR)

Now that the Partnership Committee had been established, elections for the Partnership SC-R and SC-CB would need to take place. Maguelonne had drafted updated terms of reference for the sub-committees, taking into account the rules of procedure for the Partnership Committee, and she would ask Dagmar and Jan to check that the changes are appropriate. Once the members and deputies on the Partnership committee had been clarified i.e. once it is clear who was eligible to stand and/or vote, the Member Services Manager would arrange a call for candidates and subsequent election process for the Partnership sub-committee members (SC-R and SC-CB).

No.	Topic	Actions	Responsible	Due
P01-A11	P01.04.04 Future Elections	Member Service Manager to arrange a call for candidates and subsequent election process for the Partnership sub-committee members (SC-R and SC-CB), once the members and deputies on the Partnership committee have been clarified i.e. once it is clear who is eligible to stand and/or vote.	Member Service Manager	Jul 2022

P01.05 Any other business

The autumn committee meeting would be held on 22-23 November 2022 following the review conference. IPQ offered to host the meeting, which would have hybrid capability, and this offer was accepted.

The next EURAMET General Assembly would be held in the week 30 May to 2 June 2023 in Estonia, and it was anticipated that summer committee meeting would be held towards the end of that week. The exact dates would be subject to the schedule of the GA.

Maguelonne thanked Petra and her colleagues at BEV for the arrangements for the meeting venue and for the dinner the day before. She thanked Dagmar, Fiona and Marc for the meeting preparation and Jan and Julien and for their support on the voting and legal aspects, and then closed the meeting.

Summary of decisions 1st Partnership Committee Meeting

No.	Topic	Decisions
P01-D01	P01.01.02 Adoption of the agenda	Paper P01.01.02_d1 (1) agenda for the meeting adopted.
P01-D02	P01.01.02 Minutes	Minutes of 4th BoD WG Partnership meeting (Paper P01.01.02_d2 (2)) which had been uploaded to the website previously were agreed.
P01-D03	P01.02.01 Election of Partnership Chair	Maguelonne Chambon elected unanimously as the 1st Partnership Committee chair (23 votes in favour, no votes against, no abstentions). Maguelonne confirmed that she would accept the position. Term of office from 1 June 2022 to 31 May 2025.
P01-D04	P01.02.01 Approval of the Programme Manager	Proposal by the BoD for Dagmar Auerbach (currently the Programme Manager for EMPIR) to also be appointed as the Programme Manager for the Partnership approved unanimously by the committee.
P01-D05	P01.02.01 Approval of the Co-Chair for the Partnership Steering Group	The proposal by the Commission and EURAMET for Natália Kolibová to be the Co-chair of the Partnership Steering Group was approved by the Committee.
P01-D06	P01.03.01a Progress on the Partnership – Associated Partners	The committee agreed that EURAMET would recommend that EURAMET NMIs and DIs participating in Partnership projects, and which will be associated partners, should be associated to all internal beneficiaries.
P01-D07	P01.03.01b Partnership Committee Rules of Procedures	Paper P01.03.01_d7 (42) on the Rules of Procedures for the Partnership Committee were endorsed unanimously.

P01-D08	P01.03.01b Partnership Committee Rules of Procedures	The committee agreed that, as per the EMPIR Committee, the requirement that only one representative from each member country could attend the meeting (either in person or virtually) should remain for the Partnership Committee. The only exception would be where a second person was an invited guest with a specific role in the meeting.
P01-D9	P01.03.01b Code of Conduct and Conflict of Interest	The Code of Conduct and Conflict of Interest documents provided by the Commission, in line with other Partnerships, were endorsed unanimously by the committee (no abstentions, no votes against).
P01-D10	P01.03.03 Call budget and features	Maximum EU funding per project detailed in Call Budget and Features could be increased, as per the values included in Paper P01.03.03_d1 (12). The average values should remain as per the values in the version of Call Budget and Features published as v1.0 for Call 2022 stage 1.
P01-D11	P01.03.04 Bidding table & budget plan	The committee agreed that the nominal overbooking factor for Call 2022 should be increased from 1.8 to 2.0, to take into account the uncertainties related to various countries' participation type and their eligibility to be funded and the risk of no bids.
P01-D12	P01.03.05 Partnership implementation finance	Partnership implementation finance (Paper P01.03.05_d1 (15)) approved unanimously. Note, all capacity building activities covered by the cash contribution are funded via EMPIR and are included in the EMPIR implementation budget approved by the EMPIR Committee on 1 June 2022.
P01-D13	P01.03.06 Call 2022 SRTs	List of white/black/grey assignment of Call 2022 PRTs (Paper P01.03.06_d3 (18)) approved, thus confirming the SRTs that would not be taken forward, the SRTs guaranteed to go forward and the SRTs which would be voted on.
P01-D14	P01.03.06 Call 2022 SRTs	List of HLT SRTs, IEM SRTs and RPT SRTs to go forward agreed (Paper P01.03.06_d3 (18)). As a result of a vote (d5 15.6 %, d6 30.6 %, d7 16.1 %, d8 37.8 %) 2 DIT SRTs d6 and d8 would go forward from the grey list, d5 and d7 would not proceed. The committee agreed that all 5 NRM SRTs in the grey zone would go forward rather than selecting 4 out of the 5. NRM SRTs n10, n11, n12, n13 and n14 would therefore go forward from the grey list.
P01-D15	P01.03.06 Call 2022 SRTs	Call 2022 SRT titles and objectives were approved (Paper P01.03.06_d1 (16)).
P01-D16	P01.03.09 Workplan 2023	Plans for a coordinating and support action on capacity building, funded via the Partnership EU funds, to be included in the 2023 workplan with a budget of ~1 M€ for 2023.
P01-D17	P01.03.10 Guardians and Facilitators Call 2022	The following people were approached and have agreed to act as TP Facilitators for Call 2022: Digital Transformation: Dana Vlad, SMD Health: Karolina Weberova, CMI Integrated European Metrology: Thekla Kiffmeyer, PTB Normative: Eveline Domini, LNE Research Potential: Tanasko Tasic, EURAMET

Actions agreed at the 1st Partnership Committee Meeting

No.	Topic	Actions	Responsible	Due
P01-A01	P01.02.01 Formalisation of Partnership Committee - Future election	Member Service Manager to start the election process for the Partnership Deputy Chair within 1 week of the meeting in summer 2022.	Member Service Manager	Jul
P01-A02	P01.03.01b Code of Conduct and Conflict of Interest	EURAMET Secretariat to send Code of Conduct and Declaration of no Conflict of Interest to all committee members, deputies and relevant Secretariat / MSU members. Recipients to sign and return the documents as soon as possible and before the next meeting.	Secretariat, all committee members	Nov 2022
P01-A03	P01.03.04 Bidding table	Committee members to review the bidding table. Anyone wanting to change their bidding figures, taking into account the permitted increase in planned bidding of up to 10% of the initial 2022 figures, or the distribution of their bidding for call 2022, to send the updated information to Maguelonne by 23 June 2022.	Committee members	By 23 Jun
P01-A04	P01.03.05 Partnership implementation finance	Dagmar to provide the Committee with a full overview of the review conference costs for EMPIR / Partnership from recent years	Dagmar / MSU	Nov 2022
P01-A05	P01.03.07 Call 2022 Partnering meetings	Committee members to contact the MSU (part.msu@euramet.org) if they are able to host partnering meetings for those SRTs that do not yet have hosts assigned.	Committee members	Jun
P01-A06	P01.03.07 National strategic priorities call 2022	Committee members to email up to two national strategic priorities interests to part.msu@euramet.org by 9 June.	Committee members	9 Jun
P01-A07	P01.03.09 Workplan 2023	Dagmar to include plans for a coordination and support action on capacity building to be included in the 2023 workplan. Dagmar to draft an initial call scope for the CSA CB and work with Paul Hetherington (Chair BoD WGCB) and Miruna Dobre (Vice Chair GA) to seek input from the Partnership Committee.	Dagmar, Paul, Miruna	Jul
P01-A08	P01.03.09 Workplan 2023	Maguelonne to email the committee proposing 3-4 scenarios for redistributing budget (~1 M€) from other TPs in order to fund a coordination and support action on capacity building in Call 2023.	Maguelonne	Jun
P01-A09	P01.03.10 Guardians and Facilitators Call 2022	Dagmar to arrange and hold briefing session with the Call 2022 TP Facilitators.	Dagmar	Jun/Jul 2022
P01-A09	P01.03.11 Gender equality plans	Committee members to complete the actions detailed in Paper P04.06.05_d1 (32) from the previous meeting related to gender equality plans to ensure that the NMI/DIs in their country continue to be eligible to participate in Horizon Europe and Partnership calls from 2022 onwards.	Committee members	Summer 2022
P01-A11	P01.04.04 Future Elections	Member Service Manager to arrange a call for candidates and subsequent election process for the Partnership sub-committee members (SC-R and SC-CB), once the members and deputies on the Partnership committee have been clarified i.e. once it is clear who is eligible to stand and/or vote.	Member Service Manager	Jul 2022

PAPER LIST

Reference number	No	Title	Action required	Author
P01.01.02_d1	1	Draft agenda	for approval	Dagmar
P01.01.02_d2	2	Minutes from P04	for approval	Fiona
P01.02.01_d1	3	Approval of PM/Co Chair SG	for approval	Maguelonne
P01.02.01_d2	4	Election for Partnership Chair	for information	Julien
P01.03.01_d1	5	Progress of Partnership preparations	for information	Dagmar
P01.03.01_d2	6	Workplan 2022	for information	Dagmar
P01.03.01_d3	7	FFPA signed version	for information	Mikko
P01.03.01_d4	8	KPIs Partnership	for information	Dagmar
P01.03.01_d5	9	MGA current draft	for information	Dagmar
P01.03.01_d6	10	CA current draft	for information	Dagmar
P01.03.01_d7	42	Rules of Procedure	for approval	Mikko
P01.03.01_d8	43	Code of Conduct	for information	Mikko
P01.03.01_d9	44	Conflict of Interest	for information	Mikko
P01.03.02_d1	11	Summary of BoD approvals regarding Call 2021/2022	for information	Maguelonne
P01.03.03_d1	12	Budget and features table 2022	for approval	Fiona
P01.03.04_d1	13	Partnership Budget plan	for information	Maguelonne /
P01.03.04_d2	14	Bidding table update	for information	Erkki
P01.03.05_d1	15	Partnership implementation finance	for approval	Dagmar
P01.03.06_d1	16	SRTs call 2022 objectives	for information	Dagmar
P01.03.06_d2	17	PRTs for voting on grey list Call 2022	for voting	Fiona
P01.03.06_d3	18	List of PRTs Call 2022 white/black/grey assignment	for information	Fiona
P01.03.06_d4	19	PRTs submitted in 2022	for information	Fiona
P01.03.06_d5	20	Reasons for non selection for Call 2022 PRTs	for information	Fiona
P01.03.07_d1	21	National strategic priorities	for discussion	Fiona
P01.03.07_d2	22	Partnering meetings virtually/hybrid 2022 update	for information	Dagmar / Fiona
P01.03.08_d1	23	FUN 2023	for discussion	SC-R
P01.03.08_d2	24	IND 2023	for discussion	SC-R
P01.03.08_d3	25	NRM call scope 2023	for discussion	SC-R
P01.03.08_d4	26	RPT call scope 2023	for discussion	SC-CB
P01.03.09_d1	27	Workplan 2023	for discussion	Dagmar
P01.03.10_d1	28	Guardians and facilitator	for information	Maguelonne
P01.04.01_d1	29	Timetable for 2022	for information	Fiona
P01.04.01_d2	30	Timetable for 2023	for information	Fiona
P01.04.01_d3	31	Negotiation process status	for information	Fiona
P01.04.01_d4	32	EMPIR reporting	for information	William
P01.04.01_d5	33	Researcher Grant status	for information	Nikos
P01.04.01_d6	34	Statistics on referees currently registered	for information	Lucy
P01.04.01_d7	35	Planning for the review conference 2022	for information	Lucy
P01.04.01_d8	36	Midterm reviews (2022 and 2023)	for information	Mara
P01.04.01_d9	37	Reports of Call 2019 mid-term reviews ENG, ENV, NRM, RPT	for information	Mara
P01.04.02_d1	38	KPIs for MSU audit proposal	for discussion	Marc

P01.04.02_d2	39	Report on the MSU audit	for information	Marc
P01.04.03_d1	40	PM's report to BoD	for information	Dagmar
P01.04.04_d1	41	subcommittee ToR, voting	for discussion	SC-R

List of Participants

A) Partnership Committee - Representatives

N°	Country	Name	Organisation & position
1	Austria	Petra Milota	BEV, Partnership Committee Member
2	Belgium	Miruna Dobre	SMD, Partnership Committee Member
3	Bosnia and Herzegovina	Zijad Džemic	IMBiH, Partnership Committee Member
4	Croatia	Lovorka Grgec Bermanec	DZM, Partnership Committee Member
5	Czech Republic	Jiri Tesar	CMI, Partnership Committee Member
6	Denmark	Michael Kjaer	DFM, Partnership Committee Member
7	Estonia	Mari Aru	Metrosert, Partnership Committee Member
8	Finland	Erkki Ikonen	VTT, Partnership Committee Member
9	France	Maguelonne Chambon	EMPIR chair, Partnership chair (following election) LNE, Partnership Committee Member
10	France	Stéphane Plumeri	LNE, Deputy Partnership Committee Member (representative for France at the meeting)
11	Germany	Jörn Stenger	PTB, Partnership Committee Member
12	Hungary	Zsolia Nagyné Szilagyi	BFKH, Partnership Committee Member
13	Ireland	Paul Hetherington	NML, Partnership Committee Member
14	Italy	Filippo Levi	INRIM, Partnership Committee Member
15	Lithuania	Arunas Gudelis	FTMC, Partnership Committee Member
16	Netherlands	Marc Pieksma	VSL, Partnership Committee Member, EMPIR Deputy Chair
17	Norway	Geir Samuelson	JV, Partnership Committee Member
18	Poland	Joanna Przybylska	GUM, Partnership Committee Member
19	Portugal	Isabel Araújo Godinho	IPQ, Partnership Committee Member
20	Slovakia	Peter Pavlasek	SMU, Partnership Committee Member
21	Slovenia	Rado Lapuh	MIRS, Partnership Committee Member
22	Spain	Dolores del Campo	CEM, Partnership Committee Member
23	Sweden	Jan Johansson	RISE, Partnership Committee Member
24	Turkey	Mustafa Cetintas	TÜBITAK UME, Partnership Committee Member

B) EURAMET officials, observers and invited guests

N°	Country & Organisation	Name	Function in the Meeting
25	EURAMET	Dagmar Auerbach	Programme Manager
26	EURAMET MSU	Fiona Redgrave	Keeper of the minutes, Deputy Programme Manager
27	EURAMET	Mikko Merimaa	General Secretary

28	EURAMET	Jan Rethmeier	Legal advisor
29	EURAMET	Julien Vuillemin-Toledo	Member Services Manager
30	DG Research and Innovation, CE	Georgios Valsamos	Representative of DG Research and Innovation, CE
31	EURAMET	Hans Arne Frøystein	Chair of the WG on EMNs
32	Bulgaria	Boryana Koleva	BIM, EMPIR Committee Member
33	Greece	Myrto Holiastou	EIM, EMPIR Committee Member
34	Romania	George-Florian Popa	INM, EMPIR Committee Member
35	Switzerland	Hugo Lehmann	METAS, EMPIR Committee Member
36	United Kingdom	Richard Brown	NPL, EMPIR Committee Member

Apologies for absence

N°	Country & Organisation	Name	Function in the Meeting
37	Serbia	Cedomir Belic	DMDM, EMPIR Committee Member