

EURAMET-BIPM
Training on review of quality management systems
(for compliance with CIPM-MRA requirements)
INTA, Madrid, 7/8 November 2017

7 Nov 2017 Agenda Draft 2017-11-02

8.30	Registration of the participants	Dur.	
9:00 - 10.30	1. Opening and welcome	5	Hose Robles
	2. Introduction to the training course	5	Tanasko
	3. Introduction to the CIPM MRA	30	Andy
	4. EURAMET as an RMO and CIPM MRA related activities	20	Wolfgang
	5. EURAMET TC-Q structure, operation and internal communication	20	Enver
10.30 – 11.00	Coffee/tea break		
11.00 - 12.30	6. EURAMET TC-Q Review process – an overview	20	Enver
	6.1 Peer Review vs Accreditation	15	Silvie
	6.2 Quality Management System review procedure (G-TCQ-PRC-001)	20	Enver
	6.3 TC-Q Database	15	Silvie
	6.4 Expected changes in the process due to revision of the ISO/IEC 17025:2005	15	Andy
12.30-13.30	Lunch break		
13.30-15.00	7. Peer visits as a part of QMS review - introduction	10	Enver
	7.1 EURAMET expectations (minimum requirements, including requirements for peer review assessors)	20	Enver, Silvie
	7.2 Specifics of peer reviews in physical metrology	25	Martti
	Questions and discussion		
	7.3 Specifics of peer reviews in MC (Chemistry / Biology)	35	Hanspeter
	Questions and discussion		
15.00-15.30	Coffee/tea break		
15.30-17.00	8. Peer visits as a part of QMS review - Case studies (examples):		
	8.1 EURAMET project 1083 On-site visits by external metrological experts (BEV, METAS, PTB – “DACH”)	30	Hanspeter
	Questions and discussion		
	8.2 EURAMET project 1123 On site peer review (CEM, INRIM, IPQ)	30	Dolores, Nieves, Robert
	Questions and discussion		
	Round table discussion (all topics of the day)	30	

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9:00 - 10.30	9. Good practice in reporting and presentations	30	Robert
	Questions and discussion		
	10. Lessons learned	25	Enver, Silvie
	Round table discussion on reporting	30	All
10.30–11.00	Coffee/tea break		
11.00-12.30	11. Practical exercises – Group working on report review		
	• Introduction	5	
	• Working in groups, 4x5 participants)	45	
	• Presentation of the outcome, discussion	25	
	12. Course evaluation and wrap - up	15	
12.30-13.30	Lunch		
14.00	Visit to INTA laboratories		

Lecturers

- Hanspeter Anders METAS
- Robert Benyon INTA (Host)
- Dolores del Campo CEM
- Martti Heinonen VTT
- Andy Henson BIPM
- Silvie Hoffmanova EURAMET
- Nieves Medina Martín CEM
- Enver Sadikoglu EURAMET (UME TUBITAK)
- Wolfgang Schmid EURAMET

More information about the event and the logistics is available at the [event webpage](#).