

WELMEC
Resolutions of the 32nd
Committee meeting,
May 2016, at Helsinki, Finland





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1. Adopted the proposed Agenda.
2. Approved the Minutes of the 31st Committee meeting in Belgrade, Serbia, with minor changes.
3. Welcomed Mr Isa Elshani and Kosovo Metrology Agency of the Ministry of Trade and Industry as Associate member of WELMEC.
4. Took note of the Chairperson's report.
5. Adopted the proxy procedure for voting during a Committee meeting with a small addition.
6. Approved the overview of the Finalised and Open tasks.
7. Reminded the Committee members, of the resolution 10 of the 31st Committee meeting and to indicate their appointed representative in the Working Groups as soon as possible.
8. Took note of the report on the Convenors meeting and thanked Gregor Dudle for his summary and feedback on that meeting.



9. Decided on an approval procedure for WELMEC INFO-documents, inclusive the text of the disclaimer, the numbering system as well as to transform the table with MID information (Mengersen table) into an INFO document.
10. Decided to introduce an informative note on WELMEC guides which are in the process of being referenced on the Europe Website.
11. Agreed in principle to introduce the position of deputy convenor in the WGs and to limit the number of re-elections of convenors and deputy convenors to two (3x3 years).
12. Elected Ulrike Fuchs as Vice Chair of WELMEC.
13. Took note of all Working Group reports.
14. Approved all WG work programmes, some with amendments.
15. Thanked the convenors for their presentations on the on-going work.
16. Thanked the convenors and all working group members for the work done in the past year.
17. Thanked Paul Dixon for the work he has done as convenor of WG 2 and thanked Wim Volmer also for his activities as convenor over the last 12 years.



18. Accepted the draft Terms of Reference of WG 2 after reintroducing weights and replacing “WELMEC type Approval Agreement” by “harmonised treatment”.

19. Took note of the appointment of Michael Denzel as deputy convenor of WG2.

20. Approved Guide WELMEC 2.##, 2016, Guide for Totalisers and Price Computing Devices after changing “Non-automatic Weighing Instruments” into “Weighing Instruments” to be published at a later date.

21. Rejected at the moment the proposal to archive the existing guide 2.0 for common application and instructed the convenor of WG 2 to include in the new guide 2.0 the issues from the existing guide which remain valid.

22. Approved the INFO document on Language information for weighing instruments

23. Approved the INFO document on EU-Type Examination Certificates. Decided to publish it after it contains at least information from $\frac{3}{4}$ of the members and urged the Committee members to provide the missing information as soon as possible to WG 2.



24. Urged the Committee members to look for trainers on software in the field of market surveillance and introduce them to WG 5.
25. Rejected the limitation in the distribution of the living guide as mentioned in Resolution 291 in the work programme of WG 6 and amended the work programme accordingly.
26. Approved INFO document Overview of the Food Information Regulation impact on Prepackages after removing the introduction paragraph.
27. Requested the Convenor of WG 6 to continue the preparation of Guide 6.##, 2016 Guidance on packing of non-liquid products by volume.
28. Requested the convenor of WG 7 to draft an outline for a workshop on software including budget requirements by early December 2016 and decided to put this proposal up for email voting.
29. Urged the Convenors to investigate the need for software training among the members of their WG and send the proposals to WG 7 by 15 September 2016.
30. Urged Committee members to assure the access to the certificates issued by their notified bodies as required in the Directives and instructed the secretariat to stimulate the members who have not realised the access yet.



31. Approved Guide 10.##, 2016 Guide for evaluating Purely Digital Parts with minor changes.
32. Approved Guide 10.##, 2016 MI-005 interpretation art. 2.8 Fuel Dispensers under Module D and instructed the Chair to investigate the possibility to incorporate this document in Guide 10.8 Guide for common application of MID MI-005 and OIML R 117-1 and have it referenced by the Commission.
33. Instructed the Chair to contact the Commission about the possibilities to have all WG 10 guides referenced
34. Urged the Committee members to send comments on the draft corresponding tables to the convenor of WG 11 before the end of May 2016.
35. Agreed, as an exception, to put the draft corresponding tables of WG 11 (long and short version) up for email voting and decided that a voting is legitimate when 75 % of the Committee members have responded within the time limit set and the tables shall be accepted if there is no negative vote.
36. Instructed the Chair to draft a template for corresponding tables.



37. Requested the convenor of WG 12 to amend paragraph 1.8 of Guide 12.1, Taximeters: Common application, Directive 2014/32/EU taking into account the remarks and instructed the Chair to put the guide up for email voting.

38. Thanked:

- Daniel Hanekuyk for the information about the ongoing work in the European Commission;
- Pavel Klenovský for his update on EURAMET activities;
- Stephen Patoray for his update on OIML activities;
- Cock Oosterman for his update on NoBoMet activities and
- Tuomo Valkeapää for his update on EA activities.

39. Took note of the Report of the WELMEC Secretariat and agreed on the budget for 2016 and provisionally on the estimated hours needed up till the Committee meeting 2017.

40. Took note of the presentation on the WELMEC website and reminded the Committee to keep the country info up-to-date.

41. Instructed the Chair to organize a smooth changeover of the numbering system of the corresponding tables in collaboration with the Commission.



42. Took note of the “typical requirements” for the WELMEC secretariat and instructed the secretariat to add the document as an annex to the “Procedures for WELMEC activities”.
43. Took note of the Auditor’s report and approved the Financial Report for 2015, with an editorial change.
44. Accepted the proposed budget for 2017 and decided to reduce the base contribution share for 2017 by € 100,- to € 1.400,-.
45. Instructed the Chair to draw up a discussion document for an alternative contribution system towards the cost of organizing the WELMEC Committee meeting and urged the members to hand in their ideas in this respect by December 2016.
46. Accepted WELMEC Guide 1: An introduction.
47. Invited the Committee members to send their nomination concerning candidates for the Chair to the Chair at least two months before the next WELMEC Committee meeting.
48. Thanked Tuomo Valkeapää for his excellent contribution as Vice Chair to WELMEC for the past 6 years.
49. Thanked Finland for hosting the 32nd Committee meeting.
50. Encouraged the members to investigate their possibilities to host coming meetings especially the 33rd Committee meeting in 2017.