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| 1 **Report**  progress report  final report | 2 **Reference No**: 1303 | |
| 3 **Subject Field** | | |
| 4 **Type of collaboration** | | |
| 4A **In the case of a comparison**  Registered as Key comparison (KC) or Supplementary Comparison (SC) in the KCDB:  no  yes If yes: No. of KC/SC: | | |
| 5 **Coordinator**  Institute/Country: FTMC/Lithuania  Name: Rimantas Miškinis (FTMC)  Phone: +370 5 2620194  E-mail: rimantas.miskinis@ftmc.lt | | |
| 6 **Participating Partners**  6A EURAMET members or associates (Institute’s standard acronym with country code in brackets) as registered on EURAMET website.  GUM (Poland), FTMC (Lithuania) and VMC (Lithuania)  6B Institutes not being EURAMET members or associates (Institute’s full name and country in brackets)  -  6C Change of projects partners: (Please indicate here changes of project partners compared to the previous report)  New project partners  Removed project partners | | |
| 7 **Title of project**  On-site visits by external technical experts in the fields of electricity and magnetism, thermometry, time and frequency, length, mass and related quantities | | |
| 8 **Progress/Final**  Final. The Quality Management System (QMS) of FTMC Metrology Department (MD) and VMC laboratories has been peer reviewed by GUM experts. On November 2015, technical experts from GUM performed the audit at: FTMC Time and Frequency Standard Laboratory (auditor dr. Albin Czubla); FTMC Temperature Standard Laboratory (auditor Marek Kozicki); FTMC Electrical Standard Laboratory (auditors Pawel Zawadzki and Adam Tatar) and VMC laboratories: length and angle fields (auditors Dariusz Czułek and Katarzyna Nicińska); mass (auditor Wojciech Wisnievski); pressure (auditor Adam Brzozowski). On March 2016, Jan Landowski, the auditor from GUM, visited FTMC MD and VMC, and assesed the compliance of FTMC MD and VMC Quality Management Systems with the requirements of ISO/IEC 17025 and CIPM MRA. Experts from GUM concluded that Quality Management Systems of FTMC MD and VMC meet all ISO/IEC 17025 and CIPM MRA requirements. Some recommendations and minor remarks was expressed by GUM experts and accepted by FTMC and VMC. The peer review was very useful and helped us to continue with improvement of our services. | | |
| 9 **In the case of a KC/SC comparison & final report**  Final report sent to the appropriate CC WG no  yes  Report endorsed by the CC WG no  yes | | |
| 10 **Expected completion date**  2016-03-31 | | 11 **Date**  2016-03-31 |

*Notes for completion of the form overleaf*

**NOTES FOR THE COMPLETION OF THE FORM (numbers refer to boxes overleaf)**

Forms are to be sent to the EURAMET Secretariat ([secretariat@euramet.org](mailto:secretariat@euramet.org)) as word or pdf file

- by the TC Chair or

- by the proposer/coordinator of the project with copy to the TC Chair.

If the proposer/coordinator is not EURAMET TC contact person the national contact person(s) of the relevant TC(s) have to be involved in the registration process.

2 **Ref No**: The project reference number which has been assigned by the EURAMET Secretariat and on which progress is reported; you can find it on the EURAMET website.

3 **Subject Field**: The field specified in the EURAMET Project Form.

4 **Type of collaboration**: The field specified in the EURAMET Project Form.

4A **In the case of a comparison:**

* In the case of a KC or a SC to be registered in the KCDB, the coordinator should be aware that the protocol should be sent to the appropriate CC WG for approval (KC) or for feedback (SC).
* In the case of a KC, the comparison can take place only if its protocol has been approved by the appropriate CC Working Group.
* The KC must be compatible and linkable to the parent CC comparison.

5 **Coordinator:** The Coordinator is the person who is appointed as the contact point for the project detailed overleaf.

6A/6B **EURAMET members or associates** / **Institutes not being EURAMET members or associates:** Please indicate here the current list of all collaboration partners. Newly assigned or removed partners should additionally be listed under 5C

6C **Change of projects partners**: Please indicate here the project partners which have changed since the project has been proposed or agreed or since the last reporting.

7 **Title**: The title given in the EURAMET Project Form.

8 **Progress**: A brief description of the progress should be entered in the space provided. Comments on the advantages of undertaking the work collaboratively through EURAMET would be useful. Completion of this Report is not deemed as publication of the work. Collaborators are encouraged to publish their work through normal channels, mentioning it was undertaken as EURAMET collaboration.

9 **Expected completion date**: If the progress of a project is being reported on this form then an estimate of the completion date should be made. If the project has now been completed then the actual date of completion should be given.

10 **Date** of transmission to EURAMET Secretariat.